

**Regular Meeting of the Mantua Township MUA
January 16, 2018**

Notice of the meeting was given in accordance with New Jersey laws regarding “Open Public Meetings”. Chairman Tom Gregg called the meeting to order.

The Pledge of Allegiance was said by all in attendance.

Roll Call:

Members Present: Tom Gregg, Charles Burkett, Tim Sheehan
Also present: William Krebs, Executive Director;
John A. Alice, Solicitor;
Mark Brunermer & Dave Palgutta, Engineers;
Susan Novick, Recording Secretary

There was no one from the public in attendance.

APPROVAL OF MINUTES:

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan to approve the minutes of the regular meeting held December 19, 2017.
Motion carried.

CORRESPONDENCE:

There was no discussion of correspondence.

TREASURER’S REPORT – C. Burkett:

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$187,513.88; bills to be approved from the Escrow Account totaled \$4,765.66.

MOTION was made by Mr. Sheehan and seconded by Mr. Burkett to approve payment of bills from the Operations Account totaling \$187,513.88 and to approve payment of bills from the Escrow Account totaling \$4,765.66.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esquire:

Work on the utility easement was put aside in favor of more pressing issues. Mr. Alice referred to a letter from Dale Taylor, Esquire, dated December 21, 2017. Mr. Taylor represents Farm Fresh Produce Outlet, Inc., which plans to develop a property at 700 Barnsboro Rd. The Authority owns the adjacent property, at 604 Barnsboro Rd. Mr. Taylor requested that the Authority move its fence back 10 feet to give vehicles entering and exiting his client's property a clear line of sight. Mr. Alice briefly explained the Authority's options, and indicated that, in his opinion, an appraisal would cost more than the value of the easement. Mr. Alice also prepared a written agreement to formalize a long-standing arrangement between the Authority and East Greenwich Township. A link exists between the Authority's water system and the water system owned by East Greenwich. Normally, the connection is not open and the two systems operate independently. In the event of an emergency, the systems can be inter-connected, so that either town has the capacity to supply the other with water. The easement and the inter-connection agreement will be addressed later in the meeting.

ENGINEERING REPORT – Dave Palgutta:

The DEP issued a water permit for sections 3A, 3B and 4A of Country Gardens. The onsite and offsite infrastructure for section 3B of the development has been installed and tested. Mr. Palgutta recommended approving the applicant's request for a bond reduction. The painting of the standpipe on Candlewood Drive is complete, the logo is done and the scaffolding has been removed. Contractor G Meyer group still has some minor work left to do, but a partial payment has been requested. The engineer recommended approving the request. The second contractor working on the tank, Clyde Lattimer & Son, has not been able to access portions of the site due to the scaffolding. That will not be an issue any more. That contractor did issue a purchase order for a generator needed to complete the job; the engineer recommended issuing a small payment. Level-1 Construction is making good progress on the new well. The chlorine contact tank has been installed, the roof of the old well house was removed and the foundation has been poured. The contractor did not request payment this month, but will probably do so next month. Video investigation of the sanitary sewer in Centre City is taking longer than expected due to the weather, obstructions and debris. The engineer, the DEP and the Executive Director are scheduled to have a conference call to discuss the best way to approach the Centre City project. The goal is to avoid a duplication of work. The engineer reviewed plans of block 259, lot 2.04, where Dale Taylor's client has requested an easement. The engineer saw no reason to object to the request.

MOTION was made by Mr. Sheehan and seconded by Mr. Burkett, authorizing Mr. Alice to arrange to have the fence at 604 Barnsboro Rd. moved back 10 feet, at the cost of Farm Fresh Produce, Inc.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

FOREMAN’S REPORT – William M. Krebs:

Due to the cold weather the crew has been handling issues with frozen valve boxes, as well as a water main break in Centre City. There is a home on South McCarthy Ave. with an outdoor shower; the water to the shower was not turned off in the fall. Earlier this month the shower pipes went through a cycle of freezing, breaking, thawing and freezing again that produced a dramatic ice show. The ice extended from the back yard to the street. This is the type of situation the crew is dealing with right now. At Well 3 and Well 4, they are doing proactive maintenance, to prepare wells to meet the demand for water that comes with warm weather.

EXECUTIVE DIRECTOR’S REPORT – William M. Krebs:

Mr. Krebs advised that State law requires a formal, written, agreement any time there is a connection between two water systems. A couple years ago, when the bridge on Jessups Mill Road was under construction, the water main there was accidentally cut. About 14 homes would have been without water. The interconnection with East Greenwich made it possible to continue supplying water to those people. Mr. Krebs confirmed he will be participating in the conference call with the DEP regarding the Centre City project. Now that the winter holidays are over, the Authority has started to shut off water services for non-payment.

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan to adopt Resolution 2017-61, authorizing Change Order No. 2 for Contract B of the standpipe rehabilitation project.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Gregg and seconded by Mr. Sheehan to adopt Resolution 2017-62, authorizing the reduction of the performance bond for

Section 3B-onsite of the Country Gardens development from \$249,129.60 to \$74,738.88.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Sheehan and seconded by Mr. Burkett to adopt Resolution 2017-63, authorizing the reduction of the performance bond for Section 3B-offsite of the Country Gardens development from \$338,281.20 to \$101,484.36.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan to adopt Resolution 2017-64, authorizing a partial payment to Clyde N. Lattimer & Son Construction Co., Inc. in the amount of \$6,526.80, for the progress of work on Contract B of the Standpipe Rehabilitation project.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Sheehan and seconded by Mr. Burkett to adopt Resolution 2017-65, authorizing a partial payment to The G Meyer Group, Inc., in the amount of \$73,244.42, for the progress of work on Contract A of the Standpipe Rehabilitation project.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan to adopt Resolution 2017-66, authorizing the purchase of a flow meter at a cost of \$3,621.00, for Contract B of the standpipe rehabilitation project.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan to adopt Resolution 2017-68, authorizing a written Water Supply Interconnection Agreement between the Authority and East Greenwich Township.

Roll Call Vote:	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

NEW BUSINESS:

There was no discussion of new business.

OLD BUSINESS:

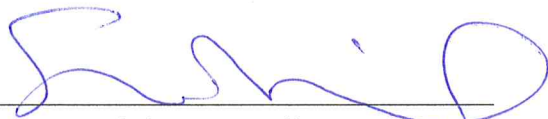
There was no discussion of old business.

ADJOURNMENT:

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan to adjourn the meeting at 5:27 p.m.

Motion carried unanimously.

Respectfully submitted:



Susan Novick, Recording Secretary

ATTEST:



Tim Sheehan, Secretary

Approved at the meeting held on February 6, 2018

