

**Regular Meeting of the Mantua Township MUA
January 17, 2023**

The regular monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, January 17, 2023, at 5:00 p.m. in the Township Building located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Tim Sheehan. The Chairman read the “Sunshine Notice” required by New Jersey law regarding “Open Public Meetings”.

The flag salute was followed by roll call.

Present:

Authority Members

- Tim Sheehan
- Mario Diliscandro
- Dan Hauss
- John Parks
- Victor Torino

Professionals

- John A. Alice, Solicitor
- Mark Brunermer, Sickels & Associates
- David Palgutta, Sickels & Associates

Administrative & Managerial Personnel

- William Krebs, Executive Director
- Paul Leinhauser, Assistant Executive Director
- Paul Pheasant, Superintendent
- Susan Novick, Recording Secretary

No one from the public attended the meeting.

APPROVAL OF MINUTES

MOTION by Mr. Diliscandro, second by Mr. Hauss to accept the minutes of the meeting held December 13, 2022.

Motion carried by voice vote.

TREASURER’S REPORT:

Mr. Hauss reported the current balance in each bank account. Bills to be approved for payment from the operations account totaled \$578,627.89. Escrow charges to be approved for payment totaled \$2,365.50.

MOTION by Mr. Diliscandro, second by Mr. Hauss to accept the Treasurer’s Report and approve the payment of \$578,627.89 in bills from the Operations Account and approve the payment of \$2,365.50 in charges from the Escrow Account.

Roll Call Vote: Torino Yes
 Parks Yes
 Hauss Yes

Dilisciandro Yes

Sheehan Yes

Motion carried.

LEGAL REPORT:

Mr. Alice advised that he is awaiting a response from Atlantic City Electric regarding the application for use of an easement near Bergen Ave., which he submitted on behalf of the Authority. He does not foresee that there will be any problem with the application. Mr. Alice received a “cold call” about the possible purchase of the million-gallon water tank from the Authority. In Mr. Alice’s estimation, the short-term benefit of the income from the sale would be greatly outweighed by the risks of having the Township’s main water source in the hands of a third party. Mr. Alice prepared 4 resolutions for the Board’s consideration.

ENGINEER’S REPORT:

Mr. Palgutta provided brief updates on the current projects:

The piping has been received for the “Contract A” portion of the Austin St. sewer station project. The contractor was on site this week to do test pits. A couple of conflicts with gas mains were located; it remains to be seen whether the conflicts will make re-routing necessary. Not much work can be done on the “Contract B” portion of the project until most of the long lead time equipment has been received. The contractor is currently waiting to learn the expected ship date. Once that is known, plans can be made for switching to a by-pass during construction.

The Royal Oaks sewer station project is moving along. Foundations for all the major equipment will be poured tomorrow, weather permitting. The new conduit is on site and some of it has been installed. Mr. Palgutta expects the contractor will be submitting a request for payment in time for the next meeting.

SUPERINTENDENT’S REPORT:

Mr. Pheasant advised there was a water main break on Phoenix Ave. last month. The crew repaired the leak and dealt with some sewer backups as well.

ASSISTANT EXECUTIVE DIRECTOR:

Mr. Leinhauser commended the Superintendent and crew for an excellent job controlling and repairing the water main break. The leak released a significant volume of water, and it was moving fast. They did a great job of redirecting the flow away from residents’ homes, isolating the leak, and then repairing it.

EXECUTIVE DIRECTOR’S REPORT:

In December the Authority billed more and took in more revenue, as compared to November, and as compared to December of 2021. The sewer flow from the hospital also increased in December, from 1.3 million gallons to 1.5 million gallons. There are 298 accounts that are still carrying a balance from the Spring of 2020 through Spring of 2022. The amount receivable on those accounts alone is \$420,000.

Mr. Alice pointed out that 298 accounts is within the 5-7% of accounts that were delinquent before the pandemic. He sees it as a good sign that the overall percentage of delinquent accounts is back to normal.

Mr. Krebs noted there are 4 resolutions on the agenda and briefly described each. Requests for Proposals were advertised and the RFP responses will be opened on January 27, 2023 at 2:00 p.m. Finally, the reorganization meeting will be held on Tuesday, February 5:00. The regular meeting will be on the same night, right after reorganization.

RESOLUTIONS:

MOTION by Mr. Dilisciandro, second by Mr. Parks, to adopt Resolution 2022-55, authorizing partial payment no.1 on contract A of the Austin St. sewer pump station improvement project, in the amount of \$47,62760, to Arthur R. Henry, Inc.

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| Roll Call Vote: | Torino | Yes |
| | Parks | yes |
| | Haus | Yes |
| | Dilisciandro | Yes |
| | Sheehan | Yes |

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Parks, to adopt Resolution 2022-56, authorizing the Authority to hire a Maintenance Mechanic, Class III, at a pay rate of \$25.00 per hour.

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| Roll Call Vote: | Torino | Yes |
| | Parks | yes |
| | Haus | Yes |
| | Dilisciandro | Yes |
| | Sheehan | Yes |

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Parks, to adopt Resolution 2022-57, authorizing the Authority to participate in an amended shared services agreement with the Township of Mantua.

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| Roll Call Vote: | Torino | Yes |
| | Parks | yes |
| | Haus | Yes |
| | Dilisciandro | Yes |
| | Sheehan | Yes |

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Parks, to adopt Resolution 2022-58, authorizing a pay increase for Kyle Capanna, pursuant to Authority policy, because he earned a Commercial Drivers' License (CDL).

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| Roll Call Vote: | Torino | Yes |
| | Parks | yes |
| | Hauss | Yes |
| | Dilisciandro | Yes |
| | Sheehan | Yes |

Motion carried.

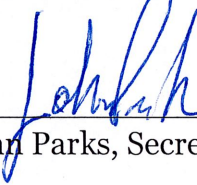
ADDITIONAL BUSINESS:

No other business was raised.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adjourn the meeting at 5:20 p.m.

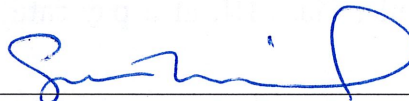
Motion carried by voice vote.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary

Approved at the meeting held on February 7, 2023