

Regular Meeting of the Mantua Township MUA
January 21, ~~2019~~ 2020

In accordance with New Jersey law regarding “Open Public Meetings”, notice of the Authority’s meetings for fiscal year 2019-2020 was published in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Vice-Chairman Charles Burkett in the meeting room of the Authority office located at 397 Main Street in Mantua, New Jersey.

PLEGE OF ALLEGIANCE

ROLL CALL:

Members Present: Charles Burkett, Tim Sheehan, Mario Dilisciandro,
Alternate John Parks

Also Present: John A. Alice, Solicitor
Dave Palgutta, Engineer
Mark Brunermer, Engineer
William Krebs, Executive Director
Susan Novick, Recording Secretary

John Parks voted in the absence of Vince Voltaggio and Tom Gregg.

PUBLIC PORTION

MOTION by Mr. Parks, second by Mr. Dilisciandro, to open the meeting to public comment.

Motion carried.

Resident Deborah Baldasarre attended on behalf of the parsonage of the Barnsboro United Methodist Church. She inquired as to the status of the Barnsboro sanitary sewer extension project.

Mr. Palgutta advised that the revised plans for the sewer extension have been submitted to DEP. The technical review at the same time as reviews by all the various DEP departments. He has been busy responding to questions from DEP as they arise. Once the plans are approved, the Authority will advertise for bids from contractors. That will probably be in mid- to late-February, but it is too early to be more specific. A letter with an update on the project was mailed out to the effected residents.

The timeline for completion will be a topic for future discussion. The type of contractors the project requires are busy right now. Their schedules and winter weather are both factors that weigh in favor of allowing more than the 180 days called for in the first set of bid specs.

MOTION by Mr. Parks, second by Mr. Dilisciandro, to close the public portion of the meeting.

Motion carried.

APPROVAL OF MINUTES:

MOTION by Mr. Dilisciandro, second by Mr. Sheehan, to approve the minutes of the regular meeting held December 17, 2019.

Roll Call Vote:	Parks	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

CORRESPONDENCE:

Two residents asked to have penalties waived, on the grounds that they did not receive bills mailed to them by the Authority. Mr. Burkett asked if the Board wished to discuss either request. It was noted that the Authority cannot guarantee delivery by the U.S. Post Office. Paperless billing, as well as email and text notifications of bills, are available to residents. The Board declined to take any action on the requests to have late fees waived.

TREASURER’S REPORT – Mario Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the operations account totaled \$441,876.22. Bills to be approved for payment from escrow accounts totaled \$1,212.75.

MOTION by Mr. Parks, second by Mr. Dilisciandro, to accept the Treasurer’s Report and approve the payment of bills from the Operations Account totaling \$441,876.22, and from the Escrow Accounts totaling \$1,212.75.

Roll Call Vote:	Parks	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

LEGAL REPORT – Susan M. Purvin, Esquire:

Ms. Purvin attended on behalf of the solicitor, who had a schedule conflict due to the Monday holiday. She provided an agreement for the Executive Director to sign, regarding 188 Norwood Ave.

ENGINEER’S REPORT – David Palgutta:

There has been no new activity on the following projects/applications:

Verizon Wireless, The Factory at TTE, 730 LLC and Center City improvements.

Auto Zone: The engineer reviewed the application in December and subsequently spoke with applicant. The revisions he requested were submitted, but there are some outstanding administrative items the applicant must satisfy.

Country Gardens: The engineer requested an extension of the TWA permit, which was due to expire shortly.

The Barnsboro project was discussed earlier in the meeting. Issues to be resolved include how long to advertise, how long to keep the bid open, and how long the contract/time for completion should be.

Austin St. Pump: The TWA application was submitted. The DEP has deemed the application administratively complete; it is now in technical review. While DEP is doing the technical review, the engineers are working on documents required by the Trust for financing.

Royal Oaks Pump: The engineers are working on site planning. TWA will not be required.

SUPERINTENDENT’S REPORT – Jeff Baker:

Group 730 LLC has paid all the requisite fees. All that remains to be done is for the applicant to replace the sewer lateral that runs underneath Mantua Blvd. The project may be removed from the next meeting agenda. Two of the polyphosphate pumps used in the wells are down. Replacements have been ordered. During the last meeting or two, the need for an agreement and/or deed restriction for 188 Norwood Ave. was discussed. That has been completed. The newest employee has been at work exercising valves throughout town.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

The RFP’s are out and responses are starting to come in. As usual, reorganization will be held at 5:00 on the first Tuesday in February. This year that will be February 4. Mr. Krebs is working with the accountants on closing out fiscal year 2019. The Authority’s accounting functions have been successfully transitioned to Edmunds software.

NEW BUSINESS:

No new business was raised.

OLD BUSINESS:

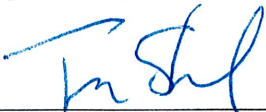
There was no discussion of old business.

ADJOURNMENT:

MOTION by Mr. Parks, second by Mr. Dilisciandro, to adjourn the meeting at 5:38 p.m.

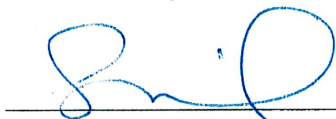
Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST:



Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick
Approved at the meeting held on February 4, 2020