

**Regular Meeting of the Mantua Township MUA  
October 25, 2022**

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The regular monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, October 25, 2022, at 5:00 p.m. in the Township Building located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Tim Sheehan. The Chairmain read the “Sunshine Notice” required by New Jersey law regarding “Open Public Meetings”.

The flag salute was followed by roll call.

**Present:**

**Authority Members**

Tim Sheehan  
Mario Dilisciandro  
John Parks  
Victor Torino

**Professionals**

John A. Alice, Solicitor  
Mark Brunermer, Sickels & Associates  
David Palgutta, Sickels & Associates

**Administrative & Managerial Personnel**

William Krebs, Executive Director  
Paul Leinhauser, Assistant Executive Director  
Paul Pheasant, Superintendent  
Susan Novick, Recording Secretary

No one from the public was in attendance.  
The meeting was not opened to public comment.

**APPROVAL OF MINUTES:**

MOTION by Mr. Dilisciandro, second by Mr. Parks, to approve the minutes of the regular Board meetings held on August 16, 2022, and September 27, 2022.

Roll Call Vote:      Torino      Yes  
                         Parks      Yes  
                         Hauss      Yes  
                         Dilisciandro      Yes  
                         Sheehan      Yes

Motion carried.

**TREASURER’S REPORT:**

Mr. Dilisciandro reported the current balance in each bank account. Bills to be approved for payment from the operations account totaled \$248,436.52. Escrow charges to be approved for payment totaled \$468.00.

MOTION by Mr. Dilisciandro, second by Mr. Parks to accept the Treasurer’s Report and approve the payment of \$248,436.52 in bills from the Operations Account and approve the payment of \$468.00 in charges from the Escrow Account.

Roll Call Vote:	Torino	Yes
	Parks	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

**LEGAL REPORT:**

The solicitor reported some progress on obtaining various easements for the Authority, but also indicated that it might become necessary to transition into some type of court action. Mr. Alice also advised there is a new issue brewing that is related to the project on Austin St. It may work itself out. If not, he will provide mor information next month.

**ENGINEER’S REPORT:**

Bond counsel is moving forward with the closing on the loan for the Barnsboro sewer extension project. Meanwhile, the contractor is still awaiting delivery of the plugs for generator/adapter, and the Authority is still holding the contractor’s final payment.

Submittals for the Royal Oaks sewer station project are still trickling in, and the long-term items are still to come. Therefore, the project is essentially on hold.

The contractor on the Austin St project ran a new electricity conduit from a pole to the back of the pump station building. In the process, he accidentally dug into the neighboring property. Once the possibility of error was recognized the boundaries were checked and the contractor was instructed to pull out and retrench on the Authority’s side of the boundary. The contractor and the Authority will see that the neighbor’s land is completely restored.

**SUPERINTENDENT’S REPORT:**

The results of the lead and copper testing are in, and they are all good. The water main at the Fossil Park is complete; the crew will charge it up next week.

**EXECUTIVE DIRECTOR’S REPORT:**

Mr. Krebs reported that the State approved the budget submitted by the Authority for fiscal year 2022-2023. The Board may now adopt the budget via Resolution 2022-45. Resolution 2022-46 is a “housekeeping” resolution that will ensure employee salary ranges are in line with the new budget. Mr. Krebs also reported the amount billed and collected over the past month. Compared to the same period of last year and the year before, the billings and revenue are essentially flat.

Mr. Krebs prepared a rate analysis of the Authority’s service and connection fees in comparison with those of the surrounding towns. Th analysis was broken down on a chart that he distributed to the Board members. He explained the difference between a service fee and a connection fee and pointed out that the only towns with lower fees are Deptford

and Washington Township, which has much greater economies of scale. There was brief discussion about water and sewer rates. Finally, Mr. Krebs reported that of the 700+ accounts that were carrying a balance from the “moratorium” period that could not be charged interest due to the COVID pandemic, 409 had been paid off.

**RESOLUTIONS:**

MOTION by Mr. Dilisciandro, second by Mr. Parks, to adopt Resolution 2022-45, for adoption of the budget for fiscal year 2022-2023.

Roll Call Vote:	Torino	Yes
	Parks	Yes
	Haus	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Parks, to adopt Resolution 2022-46, to amend the salary ranges for Authority employees

Roll Call Vote:	Torino	Yes
	Parks	Yes
	Haus	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

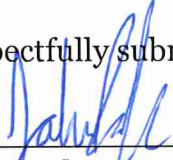
**ADDITIONAL BUSINESS:**

No other business was raised.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adjourn the meeting at 5:17 p.m.

Motion carried by voice vote.

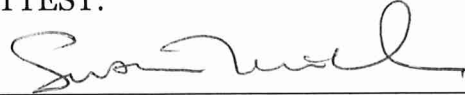
Respectfully submitted:




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John Parks, Secretary

ATTEST:




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Susan Novick, Recording Secretary  
Approved at the meeting held on November 15, 2022