

**Regular Meeting of the Mantua Township MUA
November 15, 2022**

The regular monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, November 15, 2022, at 5:00 p.m. in the Township Building located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Tim Sheehan. The Chairman read the “Sunshine Notice” required by New Jersey law regarding “Open Public Meetings”.

The flag salute was followed by roll call.

Present:

Authority Members

Tim Sheehan
Mario Dilisciandro
Dan Hauss
Victor Torino

Professionals

John A. Alice, Solicitor
Mark Brunermer, Sickels & Associates
David Palgutta, Sickels & Associates

Administrative & Managerial Personnel

William Krebs, Executive Director
Paul Leinhauser, Assistant Executive Director
Paul Pheasant, Superintendent
Susan Novick, Recording Secretary

The meeting was not opened to public comment as there no one from the public attended.

APPROVAL OF MINUTES:

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to approve the minutes of the regular Board meetings held on October 25, 2022.

Roll Call Vote: Torino Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

TREASURER’S REPORT:

Mr. Hauss reported the current balance in each bank account. Bills to be approved for payment from the operations account totaled \$315,818.26. Escrow charges to be approved for payment totaled \$1,181.75.

MOTION by Mr. Dilisciandro, second by Mr. Hauss to accept the Treasurer’s Report and approve the payment of \$315,818.26 in bills from the Operations Account and approve the payment of \$1,181.75 in charges from the Escrow Account.

Roll Call Vote: Torino Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

LEGAL REPORT:

Mr. Alice advised that he completed the application for use of the easement near Bergen Ave. and submitted it to Atlantic City Electric. He is not expecting a quick response. Back in October, Mr. Alice sent a letter to Mr. Flowers and Mr. McAtee, enquiring about the possibility of widening the utility easement that crosses the property they own off Mantua Blvd. Having gotten no response, he followed up with both gentlemen this month. One claimed he did not receive the letter. The letter has been re-mailed and Mr. Alice will follow up again next month. The other gentleman, who is an owner of Proof Productions, is disinclined to cooperate with the expansion of the easement. He is looking to put a large warehouse on the property. The warehouse would not only preclude enlargement of the easement, it would also require re-routing of the water and sewer infrastructure that is there now. He did have an alternate proposal, which Mr. Alice has forwarded to the Engineer for review. Mr. Alice also prepared resolutions for the meeting.

ENGINEER’S REPORT:

Mr. Palgutta provided brief updates on the current projects:
The contractor on the Barnsboro project expects the generator plugs to ship on November 25. Bond Counsel expects the loan will close on November ____, as planned.
The contractor on the Royal Oaks and Austin St. sewer pump station projects has done everything he can do until materials are delivered. He has requested the first partial payment on both projects. Mr. Palgutta reviewed the requests and recommends approval of both. He also reviewed the Form A application submitted for a proposed car wash on Woodbury-Glassboro Rd.

SUPERINTENDENT’S REPORT:

There was not much to report, as the last meeting was so recent. The crew is preparing Bergen Ave. and Cape May Ave. for installation of a new water main.

EXECUTIVE DIRECTOR’S REPORT:

Mr. Krebs reported that he received a letter from a resident whose property abuts the sewer pump station on Austin St. The Solicitor reminded the Board that the contractor

working on the Austin St. pump station accidentally crossed the boundary into the neighboring property while digging a trench. The error was acknowledged. The damage to the neighbor’s property has been remediated. The property owner is still angry about the incident. As usual, Mr. Krebs provided statistics on the monthly billing and revenue. The amount billed over the past month was about \$413,038. Revenue for the month was \$418,391. For the same period of last year billing was \$397,000 and revenue was \$360,000. He is pleased to see the uptick in both billing and revenue. The increase may be attributed to the fact the Authority is allowed now to charge interest on unpaid water and sewer bills. For 26 months during the COVID-19 pandemic the Authority was not permitted to charge penalties; that source of revenue was missed. The number of accounts that are still carrying balances from that time has decreased from 752 to 318. Although we are making progress, the Authority is still owed \$150,000 in charges that were billed during the pandemic.

RESOLUTIONS:

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to adopt Resolution 2022-47, authorizing partial payment no.1 on contract B of the Austin St. sewer pump station improvement project, in the amount of \$47,62760.

Roll Call Vote: Torino Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to adopt Resolution 2022-48, authorizing partial payment no.1 for work on the Royal Oaks. sewer pump station improvement project, in the amount of \$66,929.10.

Roll Call Vote: Torino Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to adopt Resolution 2022-49, granting conditional approval of the Form A application for the car wash proposed for Timberline Plaza.

Roll Call Vote: Torino Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

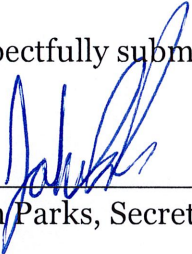
Motion carried.

ADDITIONAL BUSINESS:

No other business was raised.

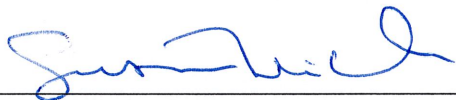
MOTION by Mr. Dilisciandro, second by Mr. Hauss to adjourn the meeting at 5:22 p.m.
Motion carried by voice vote.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary

Approved at the meeting held on December 13, 2022