

**Regular Meeting of the Mantua Township MUA
December 13, 2022**

The regular monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, December 13, 2022, at 5:00 p.m. in the Township Building, located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Tim Sheehan. The Chairman read the “Sunshine Notice” required by New Jersey law regarding “Open Public Meetings”.

The flag salute was followed by roll call.

Present:

Authority Members

Tim Sheehan
Mario Dilisciandro
Dan Hauss
John Parks

Professionals

John A. Alice, Solicitor
Mark Brunermer, Sickels & Associates
David Palgutta, Sickels & Associates

Administrative & Managerial Personnel

William Krebs, Executive Director
Paul Leinhauser, Assistant Executive Director
Paul Pheasant, Superintendent
Susan Novick, Recording Secretary

No one from the public attended the meeting.

APPROVAL OF MINUTES:

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to approve the minutes of the regular Board meeting held on November 15, 2022.

Roll Call Vote: Parks Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

TREASURER’S REPORT:

Mr. Hauss reported the current balance in each bank account. Bills to be approved for payment from the operations account totaled \$395,420.14. Escrow charges to be approved for payment totaled \$468.00.

MOTION by Mr. Dilisciandro, second by Mr. Hauss to accept the Treasurer’s Report and approve the payment of \$395,420.14 in bills from the Operations Account and approve the payment of \$468.00 in charges from the Escrow Account.

Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

LEGAL REPORT:

Mr. Alice continued to work away at establishing easements for the Authority. He also prepared four resolutions for the Board’s consideration.

ENGINEER’S REPORT:

The Austin St. Pump Station improvement project is going well. B&H Contracting, Inc. has requested a partial payment of \$94,000, primarily for mobilization and installation of a new electric service at the site. B&H Contracting has also requested a partial payment for the Royal Oaks Pump Station project. The amount of the request is some \$81,000 and that is mostly for materials. Mr. Palgutta recommended the Board approve both requests.

EXECUTIVE DIRECTOR’S REPORT:

After a couple of false starts, financing for the Barnsboro Sewer Extension is expected to close this month. Bond counsel prepared the “supplemental bond resolution” for the Board to address tonight. Revenue receipts for November were \$358,700, practically even with November of last year, when the revenue was \$361,000. There have been some changes in sewer flow from the hospital and Tech Park area that may be significant. When the reports for December are in Mr. Krebs will review the entire year. There are several old checks, written by the Authority, that have not been cashed. The checks need to be closed out; a resolution has been prepared for that purpose. Over the past twelve months, the Authority employees have maintained their excellent record of safety at work. There were no work-related injuries or illnesses this year. Mr. Krebs requested the Board’s permission to pay the employees a nominal safety award.

MOTION by Mr. Dilisciandro, second by Mr. Hauss, authorizing the Executive Director to issue monetary safety awards to Authority employees, in an amount not to exceed \$100 per employee, in recognition of their perfect record of safety on the job.

Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

RESOLUTIONS

MOTION by Mr. Dilisciandro, second by Mr. Hauss to adopt Resolution 2022-50, authorizing partial payment no.2 to B&H Contracting, Inc. for work completed on contract B of the Austin St. sewer pump station improvement project, in the amount of \$94,325.00.

Roll Call Vote: Parks Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to adopt Resolution 2022-51, authorizing partial payment no.2 to B&H Contracting, Inc. for work on the Royal Oaks sewer pump station improvement project, in the amount of \$81,956.74, contingent upon the contractor’s compliance with requirements detailed by the Engineer in a letter dated December 7, 2022.

Roll Call Vote: Parks Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to adopt Resolution 2022-52, authorizing a salary increase for S. Novick, and recognizing the Township of Mantua will reimburse the Authority for the increase pursuant to a shared services agreement.

Roll Call Vote: Parks Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Hauss, to adopt Resolution 2022-53, authorizing the cancelation of checks that are more than 180 days old and uncashed.

Roll Call Vote: Parks Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

" MOTION by Mr. Dilisciandro, second by Mr. Hauss, to adopt Resolution 2022-54, a supplemental bond resolution that authorizes, approves, and confirms the issuance and sale of sewer revenue bonds to the New Jersey Infrastructure Bank and the State of New Jersey, as a means of financing the Barnsboro Sanitary Sewer Extension.

Roll Call Vote: Parks Yes
 Hauss Yes
 Dilisciandro Yes
 Sheehan Yes

Motion carried.

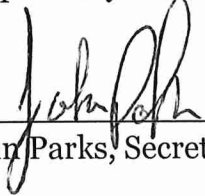
ADDITIONAL BUSINESS:

No other business was raised.

MOTION by Mr. Dilisciandro, second by Mr. Hauss to adjourn the meeting at 5:22 p.m.


Motion carried by voice vote.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary
Approved at the meeting held on January 17, 2023