

**Regular Meeting of the Mantua Township MUA
February 6, 2018**

The Reorganization Meeting was closed and the Regular meeting was called to order by Chairman Tom Gregg.

Notice of the meeting was given in accordance with New Jersey laws regarding “Open Public Meetings”.

ROLL CALL:

Members Present: Tom Gregg, Charles Burkett, Tim Sheehan, Mario Dilisciandro, Vince Voltaggio, John Parks

Members Absent: Howard Bruner, Alternate #1

Also present: William Krebs, Executive Director;
John A. Alice, Solicitor;
Mark Brunermer & Dave Palgutta, Engineers;
Susan Novick, Recording Secretary

There was no one from the public in attendance.

APPROVAL OF MINUTES:

MOTION was made by Mr. Sheehan and seconded by Mr. Burkett approving the minutes of the regular meeting held January 16, 2018.

Roll Call Vote:	Voltaggio	Abstain
	Dilisciandro	Abstain
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

CORRESPONDENCE:

There was no discussion of correspondence.

TREASURER’S REPORT – M. Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$801,739.11; bills to be approved from the Escrow Account totaled \$2,059.26.

MOTION was made by Mr. Burkett and seconded by Mr. Voltaggio to approve payment of bills from the Operations Account totaling \$801,739.11 and to approve payment of bills from the Escrow Account totaling \$2,059.26.

Roll Call Vote:	Voltaggio	Yes
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Dilsciandro	Yes
Sheehan	Yes
Burkett	Yes
Gregg	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esquire:

Mr. Alice thanked the Board for reappointing him. The utility easement was drafted and reviewed with Dave Palgutta from the engineer’s office. As a result of that meeting the language will be fine-tuned. Mr. Alice will contact the residents; he would like to get photos of what is currently on the site of the easement, and then work on getting the easement executed and recorded. T-Mobile has expressed an interest in extending their lease beyond the end date of November 2019, but at a lower cost. T-Mobile is currently paying about \$2100 per month for antenna space on the water tank. In the most recently executed lease, for Verizon Wireless, the rate is about \$3,000 per month. There was a brief group discussion. Closed session was not required as the Board is not inclined to engage in negotiations with T-Mobile at this time. Two resolutions were prepared: Resolution 2017-67 was approved at a prior meeting. Resolution 2018-16 is for work done by a contractor on the new well and will be addressed later in the meeting. Mr. Alice continues to engage with Clyde Lattimer, in an effort to shepherd along the standpipe project.

ENGINEERING REPORT – Dave Palgutta:

Mr. Palgutta thanked the Board for reappointing Sickels & Associates.

Country Gardens: There has been no movement since the January meeting.

Standpipe Rehab Project: G Meyer, the contractor on Contract A, is essentially done with his portion of the project. All that remains is disinfection and testing of the tank. However, that can’t be done until the other contractor, Clyde Lattimer, finishes the flow metering vault. The contract period officially ended February 4th, last week. Clyde Lattimer has made a couple of requests, including a request for an extension of time. The engineers, solicitor and executive director are considering the request and discussing the best resolution. It is critical that the standpipe is done and back on line in time for the heavy pumping season that comes with warmer weather. There was a brief discussion regarding the reasons Mr. Lattimer is behind schedule.

Well 2A: The foundation for the well house is in and the walls will go up soon. The generator will arrive today or tomorrow. There have been no difficulties working with the contractor, Level-1 Construction. Level-1 submitted a request for payment late last week. Payment was recommended by the engineer.

Barnsboro Sewer Extension: The engineers are working on plans and profiles for a gravity sewer to be conveyed to the pump station, in addition to reaching out to residents to work out some possible pump station locations.

Center City Improvements: The engineers had a conference call with the DEP regarding the best approach to the project. DEP asked that the engineers keep

the water and sewer applications separate because the funding comes from different sources. However, they do seem open to seeing the planning documents prepared for the project as a whole, as opposed to redoing planning documents for each phase. All the video has been completed and that should enable the engineers to have some cost estimates for the project at the next meeting.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-16, authorizing a partial payment to Level-1 Construction, Inc. in the amount of \$187,735.15.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

FOREMAN’S REPORT – William Krebs:

Work on Monmouth Avenue has been progressing. Almost all the services have been installed. When inclement weather precludes work on Monmouth, the crew has been working on annual equipment maintenance and attending JIF training classes. A new winch was installed at the Carriage Hill lift station to replace the original, which was probably 22 to 25 years old. The treatment plant is the next station in line for replacement and rebuilding of the chlorinators, in preparation for the pumping season. The air gauge at Well 3 is scheduled to be replaced; it lasted for 36 years. Mr. Krebs expects to recommend a replacement for Forman Terry Brown at the next Board meeting. There was a brief discussion regarding the licenses the next foreman/operator will need. As an aside, Mr. Krebs noted that the newly implemented compensation program is having the desired affect; at least one current employee is planning to take the next exam for an advanced license.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

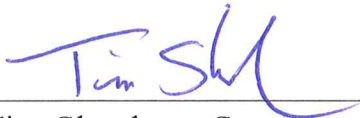
The auditor’s entrance was held last week. They will start the auditing process in a few weeks. Mr. Krebs would like to see the audit wrapped up by the April meeting. Mike Avelone from Conner, Strong & Buckalew will attend the April meeting to present his annual training for elected officials. Dave Palgutta is doing a good job working with Susan Novick on reimbursements from the NJEIT loan. We applied for and are utilizing NJEIT’s short term loan program, which allows the Authority to replenish its cash reserves by getting reimbursements for payments such as the one authorized earlier in the evening for work the contractor did on Well 2A. The reimbursement payments are wired directly into the Authority’s local bank account, which is very convenient. Mr. Krebs is hoping for delivery of the new dump truck in March. In the meantime he is looking at pickups trucks available through the State contract.

ADJOURNMENT:

MOTION was made by Mr. Burkett and seconded by Mr. Voltaggio to adjourn the meeting at 5:50 p.m.

Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary



ATTEST:

Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on March 20, 2018