

**Regular Meeting of the Mantua Township MUA
March 15, 2022**

The monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, March 15, 2022, at 5:00 p.m. in the Township Building located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Tim Sheehan. He advised that the meeting was advertised in the Courier Post and South Jersey Times as required by New Jersey law regarding “Open Public Meetings”. The schedule of meetings is also posted on the Authority’s website and in the Clerk’s office.

The flag salute was followed by roll call.

Present:

Authority Members

Tim Sheehan
Dan Hauss
John Parks

Professionals

Susan Purvin, Esquire
David Palgutta, Sickels & Associates

Administrative & Managerial Personnel

William Krebs, Executive Director
Kevin Howarth, Assistant Executive Director
Susan Novick, Recording Secretary

MOTION by Mr. Parks, second by Mr. Hauss to open the meeting to public comment.

Motion carried by voice vote.

There was no one in attendance.

MOTION by Mr. Parks, second by Mr. Hauss to open the meeting to public comment.

Motion carried by voice vote.

APPROVAL OF MINUTES:

MOTION by Mr. Parks, second by Mr. Hauss to approve the minutes of the reorganization and regular meetings, held on February 1, 2022.

Roll Call Vote: Parks Yes
 Hauss Yes
 Sheehan Yes

Motion carried.

TREASURER’S REPORT:

Mr. Hauss reported the current balance in each bank account. Bills to be approved for payment from the operations account totaled \$415,543.97. Escrow charges to be approved for payment totaled \$3,908.25.

MOTION by Mr. Parks, second by Mr. Hauss to accept the Treasurer’s Report and approve the payment of \$415,543.97 in bills from the Operations Account and approve the payment of \$3,908.25 in charges from the Escrow Account.

Roll Call Vote: Parks Yes
 Hauss Yes
 Sheehan Yes

Motion carried.

LEGAL REPORT:

Susan Purvin, Esquire attended the meeting on behalf of the Solicitor, who was unable to attend due to a scheduling conflict. Ms. Purvin advised that she could address any legal questions that arose during the meeting, and the solicitor would bring the Board up to date on any ongoing legal matters at the next meeting.

ENGINEER’S REPORT:

The generator for the Barnsboro sewer pump station was supposed to arrive on March 10. On March 10 the vendor changed the delivery date to April 10. The engineer and contractor are concerned about the additional delay and the way it was handled. They have scheduled a conference call with the vendor for tomorrow.

For the Royal Oaks sewer station project, the contract was sent to B&H Contracting on March 10. Once the contractor sends the signed contract back, and it has been executed by the Executive Director, a pre-construction meeting will be scheduled with DEP.

The bids for the Austin St. sewer project were opened on February 24. For the replacement of the existing sanitary sewer main, which is Contract A, a bid was received that was so low, the engineer called to make sure the contractor hadn’t forgotten any items. After reviewing the bid, the contractor asked to have it withdrawn. The next lowest bid was from Arthur R. Henry, Inc. Arthur Henry is qualified to perform the work, the engineers have successfully worked with them before, and their bid is within the budget. For the pumping station, which is Contract B, the low bid was submitted by B&H Contracting, Inc. Their bid is also within the budget, and they are qualified to perform the work. Mr. Palgutta recommended awarding Contract A to Arthur Henry and awarding Contract B to B & H.

SUPERINTENDENT’S REPORT:

Mr. Howarth reported that 60 feet of water main on Union Ave. was replaced, and a new fire hydrant installed. The work on McCarthy Ave. is done, except for the paving. Once the plants re-open and begin producing hot patch again the crew can finish up the street. Most of the pipe for the fossil park water main is on location; the remainder should arrive next week. He is hoping to start the job in early May. Mr. Howarth is looking into getting an excavator and trailer. An excavator is more mobile and maneuverable than the backhoe

the crew currently uses. The purchases would require an amendment to the capital budget, but he thinks that would be preferable to waiting until next year because the supply is so limited. Right now, there aren't any excavators available until June.

Revenue from October to February was \$1.75 million, slightly less than the \$1.8 million the Authority billed during the same period last year. The Authority still has \$417,000 "on the street" due to the pandemic.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Krebs requested the Board's permission to waive late fees on unpaid bills, at his discretion, and depending upon how quickly the tech support team at Harris Computers can get the Authority set up to collect payments under the new pandemic-related rules.

MOTION by Mr. Parks, second by Mr. Hauss authorizing the Executive Director to waive penalties and late fees on unpaid bills, at his discretion.

Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Sheehan	Yes

Motion carried.

The sewer flow from the hospital is back up to a million gallons per month. Revenue collection was \$30,00 better than last February.

RESOLUTIONS:

Mr. Krebs presented Resolutions 2022-9, 2022-17, 2022-18 and 2022-19.

MOTION by Mr. Parks, second by Mr. Hauss to adopt the following resolutions:

Resolution #2022-9, appointing Complete Control Systems, Inc. to the position of control systems contractor for fiscal year 2022;

Resolution #2022-17, authorizing A.C. Schultes to redevelop and repair Well 7 as outlined in their letters dated February 8, 2022, and February 10, 2022, at a total cost of not more than \$30,020.00;

Resolution #2022-18, awarding Contract A-1 of the Austin St. Sewer Pump Station improvements and force main replacement project to Arthur R. Murray, Inc., at a cost not to exceed \$621,777.00;

Resolution #2022-19, awarding Contract B of the Austin St. Sewer Pump Station improvements and force main replacement project to B&H Contracting, Inc., at a cost not to exceed \$667,550.00.

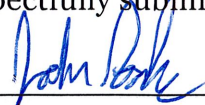
Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Sheehan	Yes

Motion carried.

No new business or old business was raised for discussion.

MOTION by Mr. Parks, second by Mr. Hauss to adjourn the meeting at 5:18 pm.
Motion carried by voice vote.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary

Approved at the meeting held on April 19, 2022