

***Regular Meeting of the Mantua Township MUA
March 20, 2018***

The meeting was called to order by Vice Chairman Charles W. Burkett.

Notice of the meeting was given in accordance with New Jersey laws regarding “Open Public Meetings”.

ROLL CALL:

Members Present: Charles Burkett, Tim Sheehan, Mario Dilisciandro, Vince Voltaggio, John Parks
Members Absent: Tom Gregg, Howard Bruner, John Parks
Also present: William Krebs, Executive Director;
John A. Alice, Solicitor;
Mark Brunermer & Dave Palgutta, Engineers;
Susan Novick, Recording Secretary
Residents Carol & Robert Rhodes, Debbie Baldasarre
Mark Cattuna of McCormick Taylor, Conflict Engineer

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to open the meeting to the public. Motion Carried.

A few residents came to the meeting for an update on the proposed extension of sanitary sewer service to Breakneck and Barnsboro Roads. Mark Brunermer, engineer for Sickels and Associates, Inc., advised that the plan is not yet ready to present to the public but it does appear that no easements across private property will be required. Mr. Brunermer also laid out the steps the Authority must take in order to extend the sewer system. Final plans must be drawn up and presented to the Board for approval. If the Board approves the plan then it must go to the DEP for approval. The DEP has 6 separate sub-departments and the project plans must pass through each. It is unlikely that the DEP would refuse to approve the project. However, additional information or clarification could be required. Taking that into consideration, it will take a couple months to get through the DEP’s approval process. At that point the affected residents will notified of the project. The Authority has to advertise for bids on the project; that will take a month. It will probably take another month to award the project and execute the contracts. Once construction starts, work on Barnsboro Rd. would be first; Breakneck Rd. will be at the end of the project. The working plan is for the new sewer to start at the corner of Breakneck Road and Main Street, just behind the pizza place. The sewer would run downhill to a collection/pump station, and then get pumped back up the old Barnsboro Rd. to the existing system on Main Street. Homeowners who connect to the new sewer main will need a licensed plumber to redirect sewage from the septic system to the new sewer lateral. And they will have to pay connection fees for the GCUA and MUA.

Nevertheless, connecting to a public sewer is generally still less expensive, and cleaner, than maintaining a septic system.

APPROVAL OF MINUTES:

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving the minutes of the reorganization meeting held February 6, 2018.

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving the minutes of the regular meeting held February 6, 2018.

Motion carried.

CORRESPONDENCE:

There was no discussion of correspondence.

TREASURER’S REPORT – M. Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$231,744.08; bills to be approved from the Escrow Account totaled \$2,586.00.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to approve payment of bills from the Operations Account totaling \$231,744.08 and to approve payment of bills from the Escrow Account totaling \$2,586.00.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esquire:

The weather has not been conducive to getting photographs needed for the utility easement in Bellemeade. The agreement with East Greenwich governing the interconnection of the water systems has been signed and returned. Numerous resolutions were prepared and would be addressed during the meeting.

ENGINEERING REPORT – Dave Palgutta:

Verizon Wireless: The applicant satisfied the technical requirements for installation of antennas on the water tower. The engineer has no objection to approval of the application conditioned upon the applicant’s satisfaction of the outstanding administrative requirements.

Standpipe Rehab Project: The G Meyer Group, the contractor on Contract A, has requested payment of \$38,000. G Meyer’s work under Contract A is 98% done. Although the tank still has to be disinfected, that can’t be done until the work on contract B is finished. The engineer recommended approving the payment. The deadlines for completing the project were reviewed with the DEP and the Executive Director. The engineer proposed extending the time for substantial completion of both Contract A and Contract B to April 19. The contractor for

Contract B, Clyde N. Lattimer & Son, has requested a partial payment of \$12,000. Mr. Palgutta reminded the Board that the first change order on this project moved installation of the metering vault from Contract A to Contract B. Upon starting the work, Lattimer & Son determined that additional fittings would be required. The engineer and solicitor tried to work out a reasonable accommodation with the contractor. Then that fell through the MUA crew stepped in to complete the metering vault, in order to expedite completion of the project. A change order will probably be required. At the present time, Lattimer is working on excavation of the concrete pad for the generator.

Well 2A: Construction of Well 2A is moving along smoothly and the contractor has made good progress. He should be done with the new well house next week. The engineer recommended approving the contractor’s request for a payment of \$85,000. As with the rehab of the standpipe, bad weather and equipment delays have made it necessary to extend the date for completion. Fortunately, the delay will not adversely affect the water supply. The engineer recommended extending the deadline for substantial completion to May 11.

Center City Improvements: Most of the video taken of the sewer lines in Center City been received; there are a just few sections that have not been submitted. The engineer is awaiting revised reports on the videos. Once they have been received the engineer will be able to revise the cost estimates as discussed with the DEP at a pre-application meeting.

FOREMAN’S REPORT – William Krebs:

The crew has been cleaning up their work on Monmouth Avenue, in preparation for paving by the Township, and also doing maintenance work on Well 5. The crew has stepped up to the plate and are helping out with the half-million gallon standpipe, as mentioned by the engineer. Mr. Krebs noted that the Authority is very fortunate to have crew members who are handy and experienced enough and work together well enough that they can handle this type of work. In this situation, they have been extremely helpful and have saved the Authority and the ratepayers quite a bit of money. Problems with the actuators, which control the backwashing at the water treatment plant, have continued. Quotes for new actuators were obtained from Flow Control, Precision Flow and Del Val Controls. Approval of the low quote from Flow Control was recommended.

MOTION was made by Mr. Voltaggio and seconded by Mr. Dilisciandro approving the purchase of 8 electric actuators from Flow Control, Inc. for the quoted price of \$14,608.00.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

On behalf of the Board, the Executive Director presented a plaque to Foreman Terry Brown, who will retire as of April 1. He was recognized for 28 years of service and dedication to the Authority and the residents of Mantua Township.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

The annual Tax Sale is coming up; the Authority sent notices out to residents who have not paid water and sewer bills issued in 2017. Reimbursements from the NJEIT for the cost of repainting the standpipe and constructing the new well have been received. The auditors will be coming sometime in the next few weeks. They should be able to hit the ground running, thanks to the groundwork done by Denise Nevico of Pettroni & Associates. Mr. Krebs introduced resolutions.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-17, authorizing a partial payment to Level-1 Construction, Inc. in the amount of \$85,340.85.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-18, authorizing a partial payment to The G Meyer Group, Inc. in the amount of \$38,808.00.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-19, authorizing the employment of Jeff Baker as Licensed Operator and Foreman for the Authority.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-20, authorizing a partial payment to Clyde N. Lattimer & Son Construction Company, Inc. in the amount of \$12,005.00.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-21, authorizing the purchase of two 2018 Dodge Ram pick-up trucks from Beyer of Morristown LLC, through the State Cooperative Procurement Program, at a cost of \$27,867.50 each.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-22, authorizing the purchase of Edmunds & Associates' accounting software program at a cost of \$29,814.43.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-23, authorizing a closed session for discussion of Contract B of the Standpipe Repainting and Standby Power installation project.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-24, authorizing a Change Order for extension of the date for substantial completion of the contract for construction of Well No. 2A

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-25, authorizing a Change Order for extension of the date for substantial completion of Contract A of the Standpipe Repainting and Standby Power installation project.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Burkett Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-26, authorizing a Change Order for extension of the date for substantial completion of Contract B of the Standpipe Repainting and Standby Power installation project.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-27, approving the placement of a Verizon Wireless antenna array on the Authority’s Water Tank, conditioned upon satisfaction of all requirements outlined in the letter dated March 19, 2018 from Davis S. Palgutta, PE, CME, of Sickels & Associates.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to open the meeting to the public. Motion Carried.

Mark Cattuna of McCormick Taylor introduced himself to the Board. He works for the recently appointed Conflict Engineer, Taylor McCormick.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to close the meeting to the public and go into closed session. Motion Carried.

No action was taken in closed session.

No new business was raised.

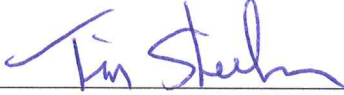
No old business was addressed.

ADJOURNMENT:

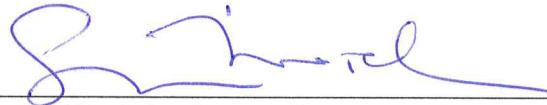
MOTION was made by Mr. Burkett and seconded by Mr. Voltaggio to adjourn the meeting at 5:50 p.m.

Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST: 

Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on April 17, 2018