

**Regular Meeting of the Mantua Township MUA
April 16, 2019**

In accordance with New Jersey law regarding “Open Public Meetings” notice of this meeting was published in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Chairman Tom Gregg in the meeting room of the Authority office located at 397 Main Street in Mantua, New Jersey.

PLEGE OF ALLEGIANCE

ROLL CALL:

Members Present: Tom Gregg, Charles Burkett, Mario Dilisciandro, Vince Voltaggio, Alternate John Parks
Members Absent: Tim Sheehan, Alternate Howard Bruner
Also Present: William Krebs, Executive Director
John A. Alice, Solicitor
Mark Brunermer and Dave Palgutta, Engineers
Craig Gargano, Esquire, Bond Counsel
Susan Novick, Recording Secretary

Mr. Parks voted in place of Mr. Sheehan.

MOTION by Mr. Burkett, second by Mr. Parks, to open the meeting to the public.
Motion carried.

PUBLIC PORTION:

Resident Justin DeAngelis was present to request information about how water quality is assessed. He is working on a high school chemistry project. Licensed Operator Jeff Baker stepped out of the meeting to speak with him.

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio, to close the public portion of the meeting
Motion carried.

APPROVAL OF MINUTES:

MOTION by Mr. Voltaggio, second by Mr. Burkett, to approve the minutes of the regular meeting held April 16, 2019.

Motion carried unanimously, with Mr. Dilisciandro abstaining due to his absence from the last meeting.

CORRESPONDENCE:

There was no discussion of correspondence.

TREASURER’S REPORT – Mario Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$273,303.64. Bills to be approved for payment from escrow accounts totaled \$568.00.

MOTION by Mr. Voltaggio, second by Mr. Dilisciandro, to accept the Treasurer’s Report and approve the payment of bills from the Operations Account totaling \$273,303.64, and from the Escrow Accounts totaling \$568.00.

Roll Call Vote:	Parks	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esquire:

Mr. Alice distributed to the Board a draft of a letter to residents regarding the proper disposal of sump pump water. The letter references rules and regulations that prohibit discharging sump pumps into the sanitary sewer and is intended to address an issue in Crescent Hollow, with what appears to be utilization of the sanitary sewer system for disposal of sump water. Mr. Alice invited input from the Board and asked whether the intention was to contact people suspected of violating the rules and regulations, or was the intention to contact the entire neighborhood. There was some group discussion. The Board indicated the tone of the letter should be more informational than accusatory, and it would be sent to all residents in areas where the Authority is seeing unexplained increases in sewer flow. Mr. Krebs noted he would like to involve the Township in checking sump pump connections as a regular part of the inspections for Certificates of Occupancy. Mr. Alice also advised the he received a call from the Executive Director earlier in the day about a problem that had just come to light at the property that used to be Pricketts Nursery.

Mr. Krebs explained that the Authority received an emergency call about sewer backing up at the property. The Authority crew dug up the sewer lateral and discovered a piece of slate was completely blocking the pipe. Upon further investigation, it appeared there are some residences on the property that were connected to the sewer without approval, and the current builder may be doing work without the Township’s knowledge or approval. Mr. Alice advised that he will reach out to the Township Planning Board to find out the status of the plans to develop the property, and he will discuss his findings with Mr. Krebs.

Mr. Voltaggio suggested sending a “cease and desist” letter. Mr. Alice confirmed that, at the least, a cease and desist letter would be appropriate.

ENGINEER’S REPORT – David Palgutta:

T-Mobile – the applicant called to schedule a pre-construction meeting but that has not been solidified; the Engineers are again waiting to hear from T-Mobile.

Verizon Wireless – the applicant has been unresponsive to phone calls and letters from the Engineers requesting completion of the project.

Country Gardens – the work being done right now is all site-related and has no bearing on the water and sanitary sewer systems.

Mantua Car Wash – the administrative items that were outstanding have been received; connection fees have been paid; the water meter must be ordered; the applicant is in the process of obtaining permits.

Barnsboro Sewer Extension – the planning documents were submitted to DEP on March 28. The Engineers have been contacting DEP on a regular basis to move the project along; an environmental review is scheduled for April 9. Surprisingly, DEP is going to allow the Authority to move ahead with the public hearing process before the final acceptance of the planning documents. A draft of the hearing notice was submitted. Mr. Palgutta advised that he spoke with the reviewer earlier in the day, and she commented that the hearing should not be any earlier than 6 p.m., and it not necessary for the entire Board to be present. The reviewer reportedly asked if the hearing would be used as a vehicle for residents to express their need for the new sewer as their septic systems are failing. And she noted that in the event a resident cannot attend the hearing, he or she may send an email or letter for submission to DEP. Mr. Palgutta advised that he has also been pressing the Treatment Works Approval office for the sewer permit. He confirmed that the Engineers are working on the public bid specifications; as soon as all the necessary approvals are received the project can be advertised for bid immediately.

Royal Oaks Station & Austin St. Station – the surveys have been started; one proposal for each project was submitted for consideration by the Board. The proposals are for NJDEP planning, environmental documentation, and preliminary design and construction plans.

FOREMAN’S REPORT – William Krebs:

Mr. Krebs advised that all the wells have had regular winter maintenance and they are reading for pumping through the summer season, when demand for water is at its peak. Flushing was completed last week. Fortunately, for the second flushing cycle in a row, there were no flushing-associated water main breaks.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

The short-term financing application for the Barnsboro sewer extension was completed and submitted through the NJIB web portal. Mr. Krebs requested a closing date of June 1. The estimated start date of the project is July 1. The estimated construction completion date is September 1. That is a fairly aggressive schedule. The Township has decided not to use the Authority for payroll services any longer; that means that Yvonne DiNardo will now be at the Authority office full time. The Township is moving ahead with hiring an assistant to their CFO, with the expectation that he or she will take over for the current CFO, who is expected to retire within the next couple years. Regarding the intrusion issues in Crescent Hollow, there is a manhole that is being infiltrated with groundwater at a depth of 14 feet. The manhole must be repaired in order to eliminate, or at least reduce, the intrusion of groundwater into the sanitary sewer. The following quotes for the manhole repairs were obtained: CJGEO - \$11,930; Garrison Enterprise - \$9,100; Standard Pipe Services (SPS) - \$5,100. MOTION by Mr. Burkett, second by Mr. Dilisciandro, authorizing repairs and sealing of a manhole in Crescent Hollow by Standard Pipe Services for the quoted cost of \$5,100.00.

Roll Call Vote:	Parks	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

Mr. Krebs introduced two retro-active resolutions. Mr. Alice reminded the Board the resolutions were approved at the last meeting in order to keep the capital improvements projects moving; tonight the Board would memorialize those decisions.

MOTION by Mr. Voltaggio, second by Mr. Gregg to adopt Resolution 2019-20, approving Sickels and Associates, Inc. proposal number 2019-09, for a topographical survey and base plan for the first phase of the Austin St. pump station and force main project.

Roll Call Vote:	Parks	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION by Mr. Voltaggio, second by Mr. Dilisciandro to adopt Resolution 2019-21, approving Sickels and Associates, Inc. proposal number 2019-11 from Sickels and Associates, Inc., for a topographical survey for the initial phase of the Royal Oaks pump station project.

Roll Call Vote:	Parks	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION by Mr. Burkett, second by Mr. Parks to adopt Resolution 2019-22, approving a \$0.75 per hour anniversary raise for Kyle Capanna, effective May 8, 2019.

Roll Call Vote:	Parks	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

NEW BUSINESS:

Mr. Krebs requested authorization to sign the two proposals from Sickels & Associates, Inc. that were on the Correspondence list. One is for the Austin St. project and the other is for Royal Oaks.

MOTION by Mr. Burkett, second by Mr. Parks approving Sickels & Associates, Inc. proposal numbers 2019-09A and 2019-11A, for the Austin St. pump station and Royal Oaks pump station improvement projects, respectively.

Roll Call Vote:	Parks	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

OLD BUSINESS:

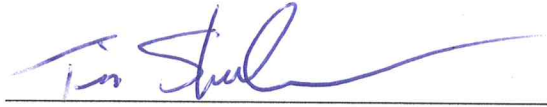
There was no discussion of old business.

ADJOURNMENT:

MOTION by Mr. Voltaggio, second by Mr. Parks to adjourn the meeting at 5:30 p.m.

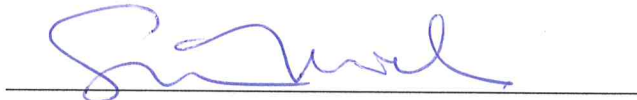
Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST:


Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on May 21, 2019