

**Regular Meeting of the Mantua Township MUA
April 17, 2018**

The meeting was called to order by Chairman Tom Gregg.

Notice of the meeting was given in accordance with New Jersey laws regarding “Open Public Meetings”.

ROLL CALL:

Members Present: Tom Gregg, Charles Burkett, Tim Sheehan, Mario Dilisciandro, Alternates Howard Bruner, John Parks

Members Absent: Vince Voltaggio

Also present: William Krebs, Executive Director;
John A. Alice, Solicitor;
Mark Brunermer & Dave Palgutta, Engineers;
Susan Novick, Recording Secretary

PUBLIC PORTION:

MOTION was made by Mr. Dilisciandro and seconded by Mr. Sheehan to open the meeting to the public. Motion Carried.

Mark Cattuna of McCormick Taylor, the Conflict Engineer, came to introduce himself to the full Board and observe the meeting. No other members of the public were in attendance.

MOTION was made by Mr. Burkett and seconded by Mr. Dilisciandro to close the meeting to the public. Motion Carried.

APPROVAL OF MINUTES:

MOTION was made by Mr. Sheehan and seconded by Mr. Dilisciandro approving the minutes of the regular meeting held April 17, 2018.

Motion carried, with Tom Gregg and Howard Bruner abstaining.

CORRESPONDENCE:

There was no discussion of correspondence.

TREASURER’S REPORT – M. Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$405,604.24; bills to be approved for payment from the Escrow Account totaled \$1,581.00.

MOTION was made by Mr. Sheehan and seconded by Mr. Dilicsiandro to approve payment of bills from the Operations Account totaling \$405,604.24 and to approve payment of bills from the Escrow Account totaling \$1,581.00.

Roll Call Vote:	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esquire:

Mr. Alice prepared several resolutions; they were addressed later in the meeting. The utility easement in the Bellemeade development has been prepared and will be forwarded to the two homeowners affected by the easement for their review. Photos documenting any structures on the easement will be taken. The intention is to allow any structures that are on the easement now to remain, with the understanding that the Authority may have to move them in the future for access to the easement. Mr. Alice provided a status update on an issue that arose in December: Dale Taylor, Esq. contacted Mr. Alice on behalf of an applicant from Harrison Township who owns and operates a business located next to one of the Authority’s well sites. The applicant wishes to expand the business and asked that the Authority move or remove the fence around the well site; the fence interferes with his customers’ line of sight as they enter and exit his property. Following the Board meeting in January, and with the Board’s approval, Mr. Alice sent Mr. Taylor a letter advising that the Board would have no objection to the fence being moved, at the expense of Mr. Taylor’s client. (A copy of the letter was provided at the meeting to Board members in attendance.) There has been no response; Mr. Alice will inquire the next time he sees Mr. Taylor.

ENGINEERING REPORT – Dave Palgutta:

Verizon Wireless: The bond has been received, construction escrows have been posted, and there is an on-site pre-construction meeting scheduled for April 23. MBA has been at the site, taking videos and photographs to document the pre-installation condition. They will do so again when installation is complete.

Express Car Wash: The original applicant sold the project; a new application with new information and a new owner’s name is expected.

[Mr. Alice disclosed that he represents the new applicant for the car wash and will be appearing before the Land Use Board. He does not foresee any conflict as he expects the applicant’s involvement with the Authority to be purely routine.]

Well 2A: Well 2A is about 70% complete. The contractor, Level-1 Construction, has made great strides in completing the building. They were onsite this week, working on installation of the new pump and associated electrical components inside. The engineers recommend approving the contractor’s request for payment

in the amount of \$108,657.50. The contractor expects to complete the project at the end of May. Once the pump is fully installed the engineer will contact the DEP to schedule testing. The project is on track; the new well should be online in time for the peak of the pumping season.

Center City Improvements: At the time of the last meeting some videos of the sanitary sewer system were still outstanding. Since then the videos have been received. A pre-application meeting with the DEP was already held and that office is aware there some tapes outstanding. Cost estimates will have to be updated for the DEP, based on the final videos.

Standpipe Rehab Project: The tank is now full. That was a concern at the last meeting. The Authority's crew did a wonderful job installing the piping as well as the metering vault. The tank has been flushed and tested. The test results were good. The engineer couldn't recommend paying the contractor, G Meyer, without the results of the final water quality test. Unfortunately, the results didn't come in soon enough for G Meyer's payment request to be addressed at this meeting. The other contractor, Clyde Lattimer & Son, requested a partial payment of about \$55,000. Upon review, the engineer determined that was not warranted; a payment of \$38,475.08 was recommended. At the last meeting Change Order No. 1 was discussed. That change order concerned modifications to the meter vault to be done by the contractor and it was approved back in December. The Authority later decided to have its own crew install the metering vault. Therefore, Change Order No.1 must be rescinded or amended. There wasn't a consensus at the last meeting as to how to modify the order. The contractor recently provided some justification for the labor charges he is claiming. The details of how to modify the change order still need to be worked out. However, the engineer does recognize and agree with the contractor regarding some work and some expenses. In order to put our best foot forward, and act in good faith, the engineer recommends a partial payment of \$4,177.88 to pay for portion of Change Order No.1.

Barnsboro Sewer Extension: Mark Brunermer advised that a letter to the residents of the area had been drafted. The letter was provided to the Board for their review and feedback. The next step is finalizing the design and then looking at the financial side to figure out the best way to make the project affordable for the Authority.

Standpipe Rehab Project: In answer to questions from the Board, Dave Palgutta confirmed that the standpipe is operational. Contract A for the project is 98% done and paid. About \$180,000 of a \$200,000 contract has been paid on Contract B. The bulk of the remaining work is for the generator, which will be started up at the end of the month. There is also some site work to be finalized. But that is ancillary to operation of the tank.

FOREMAN’S REPORT – Jeff Baker:

Mr. Krebs introduced Jeff Baker, the Authority’s new licensed operator and foreman. Mr. Baker reported that results on the water quality samples taken at the standpipe came in Monday. The samples passed, so as far as disinfection, the tank is ready. Another chlorine residual will be taken before the tank goes online. The pump has been tested and it works, but the level settings need to be fine-tuned. Spring flushing is scheduled to begin on April 29.

Mr. Krebs finished the report:

The standpipe and the treatment plant are now communicating via radio. This is significant because Verizon is no longer supporting the telephone land lines that had been used for communication until now. Eventually all the well sites will communicate by radio. Work on equipment maintenance continues. The jetter needs new water tanks. The tanks are aluminum and they are starting to leak. About 9 or 10 years ago the tanks were replaced, but that was under warranty. This time around the job will have to be quoted. The jetter is a complicated piece of equipment and it is crucial to the Authority so it must be maintained, even if it is expensive to do so. The backhoe is having problems with its hydraulic line; we are working on that issue. Mr. Krebs expressed his appreciation for the operations staff, their work on the standpipe and their coordination with the engineers to complete the job of getting the standpipe online.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

The auditors have been in and it looks as if the audit is wrapping up pretty quickly. It would probably be ready for the May meeting, except that we are still waiting, as we were last year, for the GASB computations of future liability for pensions and healthcare. Financial disclosures are due. Mr. Krebs will be attending presentation by Hardenburgh Insurance, regarding health insurance coverage for employees and retirees. Currently, health insurance costs the Authority \$400,000 per year.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Sheehan approving Resolution 2018-28, authorizing a partial payment to Level-1 Construction, Inc. in the amount of \$108,657.50.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Burkett approving Resolution 2018-29, authorizing a partial payment to Clyde N. Lattimer & Son Construction Company, Inc. in the amount of \$38,475.08.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Burkett approving Resolution 2018-30, authorizing a partial payment to Clyde N. Lattimer & Son Construction Company, Inc. in the amount of \$4,177.88.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Burkett adopting Resolution 2018-31, approving a merit raise of \$0.75 per hour for Kyle Capanna, effective May 8, 2018.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to close the meeting to the public and go into closed session. Motion Carried.

No new business was raised.

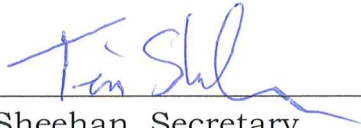
No old business was addressed.

ADJOURNMENT:

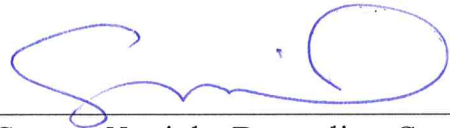
MOTION was made by Mr. Burkett and seconded by Mr. Dilisciandro to adjourn the meeting at 5:33 p.m.

Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST: 

Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on May 15, 2018