

**Regular Meeting of the Mantua Township MUA
April 21, 2020**

In accordance with New Jersey law regarding “Open Public Meetings”, notice of the meeting was published in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Chairman Tim Sheehan. Due to “social distance” requirements necessitated by the COVID-19 pandemic, this meeting was held via conference call. Three of the commissioners were present in the meeting room of the Authority’s office, and were available to admit anyone from the public who wished to attend.

The Chairman noted that Charles Burkett resigned from the Board, after serving for over 15 years. He expressed appreciation for Mr. Burkett’s many years of dedication to the Authority.

SWEARING IN: Daniel Hauss was sworn in by John A. Alice, Solicitor for the Authority. Mr. Hauss succeeds Charles W. Burkett as a voting member of the Board, as well as Treasurer.

ROLL CALL:

Members Present: Tim Sheehan, Mario Dilisciandro, John Parks,
Daniel Hauss, Vince Voltaggio
Also Present: John A. Alice, Solicitor
David Palgutta, Engineer
William Krebs, Executive Director
Jeff Baker, Superintendent
Susan Novick, Recording Secretary

PUBLIC PORTION

No one from the public attended the meeting.

CORRESPONDENCE:

The Solicitor remarked that Mr. Burkett’s letter of resignation was on the correspondence list, making this an appropriate opportunity for him to echo the Chairman’s sentiments. Mr. Burkett was an asset to the MUA and to Mantua, and he will be missed.

TREASURER’S REPORT – Daniel Hauss:

The bill list was provided to Board members in advance of the meeting. Mr. Hauss provided the balance in each bank account. Bills to be approved for payment from the operations account totaled \$238,587.35. Bills to be approved for payment from escrow account totaled \$4,132.50.

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio to accept the Treasurer’s Report and approve the payment of bills from the Operations Account totaling \$238,587.35, and from the Escrow Account totaling \$4,132.50.

Roll Call Vote:	Voltaggio	Yes
	Hauss	Yes
	Parks	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

ENGINEER’S REPORT – David Palgutta:

In advance of the meeting, Mr. Palgutta provided the Board with a written update on each agenda item. His summary is attached. During the meeting, Mr. Palgutta offered to answer any questions. There were no questions.

SUPERINTENDENT’S REPORT - Jeff Baker:

The Superintendent stated that everything is running smoothly; he did not have anything noteworthy to report.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

The Executive Director is getting quotes on the installation of a glass window at the cash register in the office, something like a bank teller’s window, which would separate the Authority’s employees and customers. He would like to have that in place when the office re-opens to the public. There has been a good increase the number of people using the Authority’s online services; there are now 220 registered customers. There has been an inquiry about increasing the sewer flow from the Kramer landfill.

Mr. Sheehan requested a motion for Resolution #2020-21.

MOTION by Mr. Voltaggio, second by Mr. Dilisciandro, to adopt Resolution #2020-21, authorizing a merit pay increase for Kyle Capanna effective on May 8, the anniversary of his hiring.

Roll Call Vote:	Voltaggio	Yes
	Hauss	Yes
	Parks	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

NEW BUSINESS:

No new business was raised.

OLD BUSINESS:

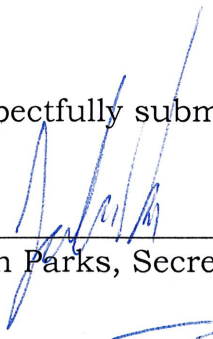
There was no discussion of old business.

ADJOURNMENT:

MOTION by Mr. Voltaggio, second by Mr. Parks, to adjourn the meeting at 5:18 p.m.

Motion carried unanimously.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary

Recorded by Susan Novick
Approved at the meeting held on May 19, 2020