

***Regular Meeting of the Mantua Township MUA  
May 15, 2018***

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The meeting was called to order by Chairman Tom Gregg.

Notice of the meeting was given in accordance with New Jersey laws regarding “Open Public Meetings”.

**ROLL CALL:**

Members Present: Tom Gregg, Tim Sheehan, Mario Dilisciandro,  
Vince Voltaggio, Alternates Howard Bruner and  
John Parks

Members Absent: Charles Burkett

Also present: William Krebs, Executive Director;  
John A. Alice, Solicitor;  
Mark Brunermer & Dave Palgutta, Engineers;  
Susan Novick, Recording Secretary  
Jack Mays, Mantua resident

Mr. Bruner was designated to stand in for Mr. Burkett.

**PUBLIC PORTION:**

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to open the meeting to the public. Motion Carried.

Jack Mays, a resident of Barnsboro Rd., expressed concern that extending the sanitary sewer system down his road may result in the sewer draining into his house. Mr. Mays described his property as having 3 septic tanks, each at a different level, and all below the grade of the road. There was a brief conversation involving Mr. Mays, Mr. Alice, Mr. Palgutta and Mr. Voltaggio. Mr. Palgutta and Mr. Mays exchanged contact information and will meet to review the situation and Mr. Mays’ concerns.

MOTION was made by Mr. Bruner and seconded by Mr. Dilisciandro to close the meeting to the public. Motion Carried.

**ELECTED OFFICIALS SEMINAR:**

Mike Avalone of Conner, Strong, Buckelew, the Authority’s risk management appointee, presented a brief seminar to update the Board on the financial health of the Authority’s insurer, the hot issues in liability for public employers, and efforts the insurer is making to minimize risks for employers. He reviewed and encouraged the Board and Executive Director to utilize the various resources available for help with employment issues.

**APPROVAL OF MINUTES:**

MOTION was made by Mr. Voltaggio and seconded by Mr. Bruner approving the minutes of the regular meeting held April 17, 2018.

Motion carried.

**CORRESPONDENCE:**

There was no discussion of correspondence.

**TREASURER’S REPORT – Mario Dilisciandro:**

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$284,864.40; bills to be approved for payment from the Escrow Account totaled \$491.00.

MOTION was made by Mr. Sheehan and seconded by Mr. Dilisciandro to approve payment of bills from the Operations Account totaling \$284,864.40 and to approve payment of bills from the Escrow Account totaling \$491.00.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

**LEGAL REPORT – John A. Alice, Esquire:**

Mr. Alice reported that the easements had been forwarded to the affected homeowners for their review; he prepared several resolutions that were addressed later in the meeting.

**CLOSED SESSION**

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to close the meeting to the public and go into closed session. Motion Carried.

**ENGINEERING REPORT – Dave Palgutta:**

Verizon Wireless: The applicant has mobilized and trenched the site to begin the installation, as per the approved plan.

Well 2A: The contractor, Level-1 Construction, has requested payment for installation of the pump and contract work related to an emergency repair, and also submitted a change order for some site reconfiguration. The Engineer recommended approving the payment and the change order. He anticipates that the contractor will be done within the month.

Barnsboro Sewer Extension: The Engineer noted that he will follow up with Mr. Mays. Once the cost estimates are finalized, the Engineers will determine whether to submit an application for project funding to the Trust.

Center City Improvements: The videos of the sewer system are under review. They have seen that the pipe is restricted in some areas near the intersection on Route 45. Whether it will be better to core the pipe or install new pipe will have

to be determined. The Engineer will meet with the Executive Director regarding the more problematic areas, such as this one.

Standpipe Rehab Project: The G Meyer Group is 98% finished with work under Contract A. All that remains to be done is some minor restoration work. Approval of the contractor’s request for payment was recommended. Work under Contract B is moving forward, but not without some difficulties. The electrical service still must be completed. Based on the discussion in Closed Session, the Engineer did not recommend approval of the contractor’s request for payment.

**FOREMAN’S REPORT – William Krebs:**

The crew has been helping out on the tank rehab, doing work the contractor has declined to do. Most recently, they dug a trench for electrical conduit. The semi-annual flushing of the water system is complete. Flushing caused only one water main break. The break was on Phoenix Ave., one of the ongoing trouble spots in Center City. The backhoe is begin repaired. The foreman is looking into having tanks made for the jetter, instead of using standard factory made tanks. This was Jeff Baker’s idea, and it was a good idea that may save the Authority some money.

**EXECUTIVE DIRECTOR’S REPORT – William Krebs:**

The auditors and Executive Director are hoping the audit report will be done in time for the June meeting. Edmunds will be in next week to capture data and install the new software. The DEP is now requiring that we establish the GPS locations of all fire hydrants. Complying with that requirement will be a fairly big project, as Mantua has over 500 fire hydrants. It is time to start work on the budget for the next fiscal year, which will start on October first.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Sheehan approving Resolution 2018-32, authorizing a partial payment to The G Meyer Group in the amount of \$13,815.98.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-33, authorizing a merit pay increase for Donald Bonney.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes

Dilisciandro	Yes
Sheehan	Yes
Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-34, authorizing a merit pay increase for Ray Ledrich.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-35, authorizing Change Order No. 4 for Clyde N. Lattimer and Son Construction Company and Contract B of the standpipe repainting and power installation project.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-37, authorizing Change Order No. 2 for Level-1 Construction, Inc. and the construction of Well No. 2A.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-38, authorizing a partial payment to Level-1 Construction, Inc. in the amount of \$160,451.50.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio approving Resolution 2018-39, authorizing the closed session held May 15, 2018 to discuss the additional costs incurred by the Authority on Contract B of the standpipe project and to discuss negotiating with the contractor.

Roll Call Vote:	Bruner	Yes
	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

No new business was raised.

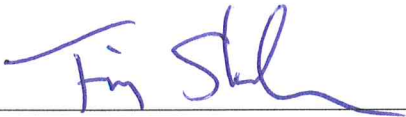
No old business was addressed.

**ADJOURNMENT:**

MOTION was made by Mr. Bruner and seconded by Mr. Voltaggio to adjourn the meeting at 6:10 p.m.

Motion carried unanimously.

Respectfully submitted:



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Tim Sheehan, Secretary

ATTEST:

  
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Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on June 19, 2018