

**Regular Meeting of the Mantua Township MUA
May 21, 2019**

In accordance with New Jersey law regarding “Open Public Meetings” notice of this meeting was published in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Chairman Tom Gregg in the meeting room of the Authority office located at 397 Main Street in Mantua, New Jersey.

PLEGE OF ALLEGIANCE

ROLL CALL:

Members Present: Tom Gregg, Charles Burkett, Tim Sheehan, Mario Dilisciandro, Vince Voltaggio
Howard Bruner and John Parks, Alternates
Also Present: William Krebs, Executive Director
John A. Alice, Solicitor
Mark Brunermer and Dave Palgutta, Engineers
Jeff Baker, Licensed Operator / Foreman
Susan Novick, Recording Secretary

MOTION by Mr. Burkett, second by Mr. Voltaggio, to open the meeting to the public.

Motion carried by voice vote.

Linda McAdams, a resident of Arsen Court and representative of the Village of Mantua Homeowners Association, asked that the Board consider extending sewer service within a reasonable distance of the private pump station that serves the Village of Mantua. The pump station is connected to a private 3” force main that is over a mile long. It runs uphill on Route 45 to Mt. Royal Rd. and then downhill into a sewer main on Santa Fe Drive. Route 45 is a State road and it has been paved over many times since the force main was installed. The only point of access to the main is at the intersection of Mt. Royal Rd. and Route 45. The HOA maintains the pump station and they do have a licensed operator. But the station and force main are about 30 years old. Given the age of the system and the limited access to the main, the concern is that it is only a matter of time before there is a serious problem with sewer flow for the 66 homes served by the force main. The homeowners and HOA have already paid for numerous repairs to the infrastructure in the neighborhood. If something were to happen to the sewer line, the HOA no longer has finances in reserve to deal with an emergency. Using a large wall map of the sewer system, Jeff Baker pointed out for the Board where the pump station for the Village of Mantua is located, where the force main begins and ends.

The Board will take Ms. McAdam’s concerns under advisement.

Bill Hovel, owner of 24 Linden Ave. in Mantua, requested help with the process of connecting his home to the sewer system. The sewer main stops short of his property. He will have to run a force main to the closest manhole. It’s his understanding that he needs to sign something saying the he will take responsibility for maintaining the force main, which he is willing to do. He needs help getting the documents he needs to sign.

Mr. Alice took Mr. Hovel’s telephone number; he will contact him in the next few days.

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio, to close the meeting to the public.

Motion carried by voice vote.

APPROVAL OF MINUTES:

MOTION by Mr. Burkett, second by Mr. Voltaggio, to approve the minutes of the regular meeting held April 16, 2019.

Motion carried by voice vote, with Mr. Sheehan abstaining due to his absence from the last meeting.

CORRESPONDENCE:

There was no discussion of correspondence.

TREASURER’S REPORT – Mario Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$194,014.00. Bills to be approved for payment from escrow accounts totaled \$2,176.75.

MOTION by Mr. Burkett, second by Mr. Voltaggio, to accept the Treasurer’s Report and approve the payment of bills from the Operations Account totaling \$194,014.00, and from the Escrow Accounts totaling \$2,176.75.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esquire:

Mr. Hovel was referring to the deed restriction letter that is listed on the agenda. Mr. Alice has been developing that letter with the Executive Director, Licensed Operator and Engineer. More time has been devoted to the capital projects, and that is reflected in the resolutions prepared for consideration tonight.

ENGINEER’S REPORT – David Palgutta:

T-Mobile – is on summer hours; they haven’t scheduled the pre-construction meeting yet.

Verizon Wireless – the applicant expects to complete the on-site work in June.

Country Gardens – site work continued in Section 4A; a punch list is being developed.

Mantua Car Wash – was administratively complete as of the last meeting. A water meter must be ordered and the ball is in the applicant’s court as far as construction.

Legends at Mantua – at the end of April the applicant was provided with a punch list; as of today they had one item remaining, regarding a manhole.

Barnsboro Sewer Extension – the Engineer received comments from the Soil Erosion District; those comments have been resolved, satisfied and sent back. Likewise, comments from Treatment Works Approval were received last week; by the end of the week the Engineer had responded. The County has some comments and the Engineer will meet with them and make revisions as needed. DEP had some comments about the plans and they will be addressed after the public hearing scheduled for this evening, so that any pertinent comments from the hearing may be included in the response. Moving forward, there are several technical documents that must be prepared and submitted. Certifications from the Executive Director and Solicitor have been provided. The agreement that is on the agenda will be submitted as well.

Royal Oaks Station & Austin St. Station – planning documents for both projects have been initiated.

FOREMAN’S REPORT – William Krebs:

The Board was kept up to date with weekly reports from the Executive Director.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

Ray Ledrich has continued to take advantage of the merit system; he has earned his T1 Water Treatment License. Ray now has all three level 1 licenses, qualifying him to serve as a back-up operator. He is entitled to a pay increase of \$0.75 per hour. A resolution will be required. It will be Resolution 2019-30. In anticipation of the Township’s plan to re-pave East Essex Ave., the Authority will replace the water main and water service connections there ahead of time. Quotes were obtained from three vendors for the necessary pipe and parts. Caterina was the low bidder, at \$11,333.57. Board approval of the purchase was requested.

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio, authorizing the purchase of pipe, valves and parts for the replacement of the water main and service connections on East Essex Ave., from Caterina Supply, Inc., at the quoted cost of \$11,333.57.

Roll Call Vote: Voltaggio Yes
 Dilisciandro Yes

Sheehan	Yes
Burkett	Yes
Gregg	Yes

Motion carried.

The backup generators for the wells, lift stations, treatment plant and tanks require regular maintenance. For an annual maintenance agreement, Johnson & Towers quoted \$6,035.00; Generator Services quoted \$5,290.00; and Genserve quoted \$4,550.00. Mr. Krebs recommended approval of the quote from Genserve. MOTION by Mr. Burkett, second by Mr. Dilisciandro, authorizing a contract for regular generator maintenance with Genserve, for the quoted price of \$4,500.00.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

Mr. Krebs advised that the radiator for the backup generator at the Center City lift station must be replaced. Three quotes were obtained; Industrial Valley's price is \$3,401.00; Genserve's price is \$3,437.04; P3 Generator Service's price is \$3,406.00. Mr. Baker requested that the purchase be made from Genserve, as Genserve is will be maintaining all the generators. The difference in cost is only \$30 more than the lowest quote. Mr. Krebs recommended approval of the quote from Genserve, for the sake of consistency.

MOTION by Mr. Sheehan, second by Mr. Voltaggio, authorizing the purchase of a radiator for the generator in the Center City lift station from Genserve, for the quoted cost of \$4,437.04.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

A resident requested a credit of \$6.18 on account 33750. Although he paid the charges, the residents objects to having been charged interest, and claims he never received the bill on which the interest accrued. The resident has a long record of paying every bill in full and on time.

MOTION by Mr. Sheehan, second by Mr. Dilisciandro, approving application of \$6.18 in credit to account 337750.

Roll Call Vote:	Voltaggio	Yes
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Dilisciandro	Yes
Sheehan	Yes
Burkett	Yes
Gregg	Yes

Motion carried.

Mr. Gregg requested that information about the new electronic payment and bill reminder options be provided to the resident.

Mr. Krebs reminded the Board that Mike Avalone will be at the June meeting.

RESOLUTIONS:

MOTION by Mr. Dilisciandro, second by Mr. Sheehan to adopt the following resolutions:

- Res. 2019-24 Approving Sickels & Associates’ proposal no. 2019-11A for planning and environmental documentation of the Royal Oaks pumping station project.
- Res. 2019-25 Authorizing and approving applications for financing of the Austin St. pump station project.
- Res. 2019-26 Authorizing and approving applications for financing of the Royal Oaks pump station project.
- Res. 2019-27 Authorizing and approving applications for financing of the Barnsboro Sanitary Sewer Extension project.
- Res. 2019-28 Approving Sickels & Associates’ proposal no. 2019-08 for services associated with the public bidding and construction phases of the Barnsboro Sanitary Sewer Extension project.

Roll Call Vote:

Voltaggio	Yes
Dilisciandro	Yes
Sheehan	Yes
Burkett	Yes
Gregg	Yes

Motion carried.

MOTION by Mr. Burkett, second by Mr. Sheehan to adopt Resolution 2019-29, authorizing emergency repairs to Well #3.

Roll Call Vote:

Voltaggio	Yes
Dilisciandro	Yes
Sheehan	Yes
Burkett	Yes
Gregg	Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio, to adopt Resolution 2019-30, approving a pay increase of \$0.75 per hour for Ray Ledrich, effective May 27, 2019, in recognition of his achieving the T1 Water Treatment license.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

NEW BUSINESS:

There was no discussion of old business.

OLD BUSINESS:

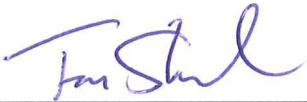
There was no discussion of old business.

ADJOURNMENT:

MOTION by Mr. Sheehan, second by Mr. Dilisciandro to adjourn the meeting at 5:40 p.m.


Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST:



Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick
Approved at the meeting held on June 18, 2019