

***Regular Meeting of the Mantua Township MUA
June 19, 2018***

The meeting was called to order by Chairman Tom Gregg.

Notice of the meeting was given in accordance with New Jersey laws regarding “Open Public Meetings”.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Members Present: Tom Gregg, Charles Burkett, Mario Dilisciandro,
Alternates Howard Bruner and John Parks

Members Absent: Tim Sheehan, Vince Voltaggio

Also present: Nina Sorelle, Bowman & Company, LLP
Andrew Sosna, Bowman & Company, LLP
William Krebs, Executive Director;
Phillip Duvilla, Esquire;
Dave Palgutta, Engineer;
Susan Novick, Recording Secretary

Mr. Bruner and Mr. Parks stood in for absent Board members.

PUBLIC PORTION:

There was no one from the public in attendance.

ANNUAL AUDIT REPORT- Nina S. Sorelle, Bowman & Co., LLP:

Copies of the audit report for the fiscal year ending September 30, 2017 were distributed to the Board. Ms. Sorelle remarked that this was a “clean” audit; the auditors made no findings and had nothing significant to report. The auditors made some minor recommendations that were discussed with management earlier, but they were not significant. Some key points of the report were mentioned. The “net position” of the Authority, called a “balance sheet” in the commercial world, has an additional line this year for the \$2.7 million loan from NJEIT/NJB [for the well and stand pipe projects]. The Operating Statement on shows a positive end result for the year, in the amount of \$418,000. Last year had a small negative result. Ms. Sorelle advised that several years back the Authority had trouble meeting the required ratio of net revenue to debt service. That is no longer an issue, as the Authority has an excess of revenue of almost \$1 million, a significant turnaround from prior years.

APPROVAL OF MINUTES:

MOTION was made by Mr. Dilisciandro and seconded by Mr. Parks approving the minutes of the regular meeting held May 15, 2018.

Motion carried, with Mr. Burkett abstaining.

CORRESPONDENCE:

There was no discussion of correspondence.

TREASURER’S REPORT – Mario Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$460,951.33; bills to be approved for payment from the Escrow Account totaled \$2,284.00.

MOTION was made by Mr. Bruner and seconded by Mr. Parks to approve payment of bills from the Operations Account totaling \$460,951.33 and to approve payment of bills from the Escrow Account totaling \$2,284.00.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

LEGAL REPORT – Phillip Duvilla, Esquire:

Mr. Duvilla attended on behalf of Solicitor John Alice. No report was presented.

ENGINEERING REPORT – Dave Palgutta:

Verizon Wireless: The applicant has done some trench work and is installing infrastructure, including a walkway, electrical canopy and generator.

T-Mobile: The applicant wants to modify their existing infrastructure. Not clear they can do so without amending the lease. The Engineer will defer to the Solicitor on that point.

Legends at Mantua: There is a sag in the sanitary sewer main on Jessup Mill Rd. at Schaub Rd. The developer has hired a contractor to address the problem; he is in the process of getting the necessary County permits. The repair itself is expected to take about 5 days.

Mantua Car Wash: The car wash project has changed hands. The new applicant is proposing some slight changes to the plan submitted by the first applicant. The application is under review by the Engineer.

Barnsboro Sewer Extension: At the last meeting resident Jack Mays asked the Engineer to look at where the existing laterals are coming out of his home, to better understand his concern about connecting to sewer. Mr. Palgutta met with

him earlier this month. The Engineers are planning to make similar site visits to each of the affected residents. They are also working on finalizing the plans and cost estimates needed when applying for financing of the project.

Centre City Improvements: The report on the condition of the infrastructure is almost finished, and will be reviewed with the Executive Director.

Well 2A: The new well is 90 to 92% complete. Level-1 Construction has requested a \$63,000 payment. The Engineer is satisfied with the contractor’s work and recommended approval of the request. The road has been paved up to Mantua Blvd. The generator startup is scheduled for next week. Over the next few weeks the contractors will be working on the chlorinator and SCADA system.

Standpipe Rehab Project: The latest request for payment submitted by Clyde N. Lattimer & Son was tabled at the last meeting. The contractor then submitted an amended application for payment. The request is for \$106,000 and that would be a final payment. The engineers reviewed the work done and reduced the contractor’s payment request to about \$93,000. If approved, the only thing that would be withheld is the 2% retainage, which is about \$5600.

MOTION was made by Mr. Burkett and seconded by Mr. Bruner approving Resolution 2018-41, authorizing a closed session to discuss Contract B of the standpipe project, additional costs incurred by the Authority and negotiations with the contractor.

Motion carried.

Closed session ended at 5:45 p.m. and the Board returned to open session.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Burkett approving a partial payment to Clyde N. Lattimer & Son in the amount of \$55,895.87 for work performed under Contract B of the standpipe painting a power installation project.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

FOREMAN’S REPORT – William Krebs:

The crew has been very busy, which is the norm during good weather. They finished up some work at the stand pipe this month, as they continue to help expedite the project. The tank has been online for about a month now; it has functioning well and meeting the demand of the residents. Installation of service lines on Warren Ave. continued. The starter motor on the stand pipe stopped working and had to be replaced. That motor was original to the tank, not one of the new pieces that was installed as part of the current rehab project. The motor starter for the booster pump was rebuilt as a result of that problem. The electrician installed new valves in the treatment plant. We have been doing a lot of maintenance work on the plant lately. At the MIA’s request, two of the crew jetted the MIA sewer system. It’s good sign that the MIA is taking steps to maintain their system. The MIA will be charged for use of the Authority’s crew and equipment. The crew also re-seeded some lawns on Hunterdon Ave. where they were disturbed by work on the water main and services. The residents seemed appreciative.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

The Executive Director is working on the migration to the Edmunds accounting system. Now that the audit is complete, the auditors will start again in month or so, working on the audit of fiscal year 2018. It is also budget time. Mr. Krebs is working on a budget to be presented to the Board in the next month or so. The rotating assembly at Center City lift station needs to be replaced. Three quotes were obtained: A.C. Schulte’s price was \$5,658, Municipal Maintenance came in at \$4,340, and Gayle’s quote was the lowest, at \$2,874.85. Mr. Krebs requested approval of the purchase from Gayle.

MOTION was made by Mr. Burkett and seconded by Mr. Bruner approving the purchase of a new rotating assembly from Gayle Corp. at the quoted price of \$2,874.85.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Burkett approving Resolution 2018-40, authorizing a partial payment to Level-1 Construction in the amount of \$63,574.54.

Roll Call Vote:	Parks	Yes
	Bruner	Yes

Dilisciandro	Yes
Burkett	Yes
Gregg	Yes

Motion carried.

MOTION was made by Mr. Bruner and seconded by Mr. Dilisciandro approving Resolution 2018-42, certifying that the members of the Board had reviewed the audit report for the fiscal year ending September 30, 2017.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

Mr. Gregg asked Mr. Palgutta about the proposed Resolution 2018-41.

Mr. Palgutta advised that his office reviewed the work done by Clyde N. Lattimer & Son, in conjunction with that contractor's application for a partial payment in the amount of \$93,395.87 for work done on Contract B of the stand pipe project. Because the project is nearing its conclusion, Mr. Palgutta thought it appropriate to note that the Authority, the Solicitor and the Engineer's office have expended considerable time, money, and effort to deal with the contractor's many demands and the resulting difficulties. The contractor has been put on notice that the Authority may elect to charge back some of these costs. The engineers estimate that the contractor's behavior and interactions with him have added \$37,500 in engineering fees to the project. Whether the Authority chooses to act upon that information is at the discretion of the Board. Having said that, the Engineer's recommendation of payment in the amount of \$93,395.8.74 stands.

Mr. Gregg suggested that the Board should consult with the Solicitor before paying the entire amount requested; any payment should be reduced by the additional costs caused by the contractor.

MOTION was made by Mr. Bruner and seconded by Mr. Dilisciandro, approving a payment to Clyde N. Lattimer & Son in the amount of \$55,895.87.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

NEW BUSINESS:

Mr. Burkett remarked that the Executive Director and his staff are deserving of kudos for their excellent work. In his many years on the Board he has heard very few audit reports as good as the one presented tonight.

Mr. Gregg asked Jeff Baker to relay the Board's appreciation to the crew for thier of their dedication and hard work.

OLD BUSINESS:

There was no discussion of old business.

ADJOURNMENT:

MOTION was made by Mr. Bruner and seconded by Mr. Voltaggio to adjourn the meeting at 6:10 p.m.


Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST:



Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on July 17, 2018