

***Regular Meeting of the Mantua Township MUA  
July 16, 2019***

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In accordance with New Jersey law regarding “Open Public Meetings”, notice of public meetings for fiscal year 2019-2020 was published in the Courier Post and The South Jersey Times.

**CALL TO ORDER:** The meeting was called to order at 5:00 p.m. by Chairman Tom Gregg in the meeting room of the Authority office located at 397 Main Street in Mantua, New Jersey.

**PLEGE OF ALLEGIANCE**

**ROLL CALL:**

Members Present: Tom Gregg, Charles Burkett, Mario Dilisciandro,  
Alternate Howard Bruner  
Members Absent: Tim Sheehan, Vince Voltaggio, Alternate John Parks  
Also Present: John A. Alice, Solicitor  
Dave Palgutta, Engineer  
William Krebs, Executive Director  
Jeff Baker, Licensed Operator and Foreman  
Susan Novick, Recording Secretary

Mr. Bruner voted in place of Mr. Sheehan and Mr. Voltaggio.

The Public Portion of the meeting was not required as no one from the public was in attendance.

**APPROVAL OF MINUTES:**

MOTION by Mr. Dilisciandro, second by Mr. Burkett, to approve the minutes of the regular meeting held June 18, 2019.

Motion carried, with Mr. Gregg and Mr. Bruner abstaining.

**CORRESPONDENCE:**

Mr. Krebs advised that a letter from John Horchak III, Superintendent of the Clearview Regional School District, was received earlier in the day. Mr. Horchak expressed concern that bidding on the Barnsboro sewer extension project will coincide with the start of the new school year, and construction work will extend through the summer of 2020. The construction will adversely impact school bus routes, student pickup and drop off times, traffic control, and cause general

disruption along Breakneck Road and Barnsboro Road. Mr. Horchak urged the Board to expedite the approval and construction process as much as possible.

**TREASURER’S REPORT – Mario Dilisciandro:**

Balances in each bank account were reported. Bills to be approved for payment from the operations account totaled \$265,144.17. Bills to be approved for payment from escrow accounts totaled \$1,357.75.

MOTION by Mr. Bruner, second by Mr. Gregg, to accept the Treasurer’s Report and approve the payment of bills from the Operations Account totaling \$265,144.17, and from the Escrow Accounts totaling \$1,357.75.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

**LEGAL REPORT – John A. Alice, Esquire:**

The solicitor advised that, as part of the annual audit process, he prepared a letter confirming there is no pending or threatened litigation against the Authority (Correspondence item 2). A resolution for a closed session to discuss personnel was also prepared.

730 Holdings LLC - aka the Prickett property, came up at the last meeting. Mr. Baker happened to come across some activity there, investigated, and determined there were unauthorized connections to the sewer system. Mr. Alice obtained a copy of the Land Use application submitted by the developer. The solicitor then met with the Executive Director, Engineer and Licensed Operator on June 26 to discuss the situation. The Land Use Board is scheduled to meet later tonight and the applicant will be seeking preliminary and final approval. With the Board’s approval, Mr. Alice plans to advise the Land Use Board of the illegal sewer connections, and to request that approval by the Land Use Board be conditioned upon the applicant cooperating and coordinating with the Authority so that it may be determined how many units have been connected and what corrective measures are necessary.

591 Holdings – Mr. Alice reminded the Board that the property owned by 591 Holdings has a sewer easement the Authority wants to use for a water main. Mr. Baker found the easement on a set of plans from 1996, but so far it does not appear that the easement was recorded. The solicitor will apply to the Township Land Use Board for resolutions approving use of the sewer easement for a water main. If necessary, he will also get permission from the current property owners, and ensure the easement is recorded.

Grandview Ave. – a “private sewer force main deed restriction” was drafted for use when residents want to tie in to the public sewer but need a private force main in order to do so. The restriction will be used for the homes Vince Yiani is building on Grandview Ave., and for similar situations in the future. The purpose is to put homeowners on notice of their responsibilities regarding the sewer and to clarify the Authority’s remedies in the event the sewer mains are not properly maintained. The draft was sent out to Mr. Krebs, Mr. Palgutta and Mr. Baker for their review and comment.

Bellemeade Easement - has been on hold in favor of more urgent matters.

**ENGINEER’S REPORT – David Palgutta:**

T-Mobile – the work has been completed. This project may be removed from future agendas.

Verizon Wireless – the tank inspection company completed the post-construction inspection and drafted a report. The engineers expect to receive the report within a week or two. This is a major step forward, even though there may be a couple small items that need to be completed.

Country Gardens – Section 4B is being graded; no utility work is being at this time.

Legends at Mantua – the development was paved last week; the streets have not been dedicated to the Township yet. As per usual practice, the developer’s request for release of the performance bond will not be considered until that it done.

Barnsboro Sewer Extension – Soil Erosion approval of the project was received. Since the last Board meeting, the engineers have gone back and forth with the environmental reviewer at DEP, and responded to all of his comments. The executive decision document was issued today, approving the environmental portion of the project. The technical reviewer is on vacation, but his supervisor is aware the engineers are pushing to expedite this project. Mr. Palgutta also contacted the SED [Socially and Economically Disadvantaged] section of DEP to try to expedite that portion of the review. SED has not received the documents they need yet from another section of DEP. That is an internal issue that will probably be resolved once the SED reviewer returns from on vacation. The engineers also met with the County and incorporated their comments into the plans. The letter from the Clearview School District will be forwarded to DEP as an indication of community support and interest in the project. The Executive Director has been in touch with Craig Gargano, Esquire, regarding financing. He is ready to move once project approval is final. The next step will be to assemble a package for the residents to let them know what is going on and what they will have to do.

Austin St. Pump Station – the preliminary design has been started. Although it is a rehab project it will require a TWA permit because not everything will be replaced in kind and in the same place.

Royal Oaks Pump Station – The engineers have been working on the planning documents. The Authority is in the process of locating the force main, so the area of disturbance can be defined. Once that is known, the scope of work will be determined.

Mr. Dilisciandro asked if the engineer had contacted the gentleman who lives next to the lot where the new Barnsboro sewer pump station will built.

Mr. Palgutta confirmed they did visit the site, surveyed the points needed and developed a plan. As discussed at the last meeting, this property will not be included in the scope of the current project, but will be considered as a separate application by the resident.

**FOREMAN’S REPORT – William Krebs:**

The crew is finishing up the water main and services replacement project on Essex Ave. That road is scheduled to be re-paved by the Township in the near future. The motor at Well 5 needs to be repaired. A.C. Schultes submitted the low quote, at \$5,980. UniTech Drilling quoted \$9,200. ABS Electric said they would sub-contract the job to A.C. Schultes and charge a premium. The Schultes quote does include a qualifier: if they find that the motor needs new windings, the cost could go up to \$7,950, but it is still the lowest quote. Mr. Krebs asked the Board to authorize him to have A.C. Schultes make the repairs.

MOTION by Mr. Dilisciandro, second by Mr. Bruner, authorizing repairs to the motor for Well 5, as quoted by A.C. Schultes, at a cost not to exceed \$7,950.00.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

Mr. Baker added that he spoke with one of the principals of 730 Holdings recently about the Prickett property. He seemed very cooperative and said the company will be submitting the paperwork required for water and sewer connections, as well as paying the connection fees and obtaining any permits that are required.

**EXECUTIVE DIRECTOR’S REPORT – William Krebs:**

Mr. Krebs reported that he is working on the budget for the next fiscal year. Invoice Cloud is still relatively new, but 15 customers have registered their accounts and 23 customers signed up for paperless billing. A meeting about sanitary sewer for the new Inspira hospital has been scheduled, with all the

parties present, with the goal of ironing out all the details. The project seems to be falling into place now and Mr. Krebs looks forward to a productive meeting.

MOTION by Mr. Burkett, second by Mr. Dilisciandro to adopt Resolution 2019-31, authorizing a closed session to discuss personnel matters.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Burkett, to go into closed session.

Motion carried.

The Board met in closed session for approximately 25 minutes.

MOTION by Mr. Bruner, second by Mr. Burkett, to return to open session.

Motion carried.

Mr. Alice introduced Resolution 2019-33, for the renewal of the Executive Director’s five year employment contract.

MOTION by Mr. Burkett, second by Mr. Dilisciandro, to adopt Resolution 2019-323, renewing William Krebs’ employment contract as Executive Director, for a five year term commencing October 1, 2019.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

Mr. Alice introduced Resolution 2019-34, which recognizes that the Authority’s salaried administrative staff regularly works more than the 40 hours per week that the office is open to the public. In addition, for the convenience of the residents, the office will remain open until 6:30 p.m. on Wednesdays.

MOTION by Mr. Dilisciandro, second by Mr. Burkett, to adopt Resolution 2019-34, extending the regular office hours and adjusting the compensation of administrative-salaried staff.

Roll Call Vote:	Bruner	Abstain
	Dilisciandro	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

**NEW BUSINESS:**

There was no discussion of new business.

**OLD BUSINESS:**

There was no discussion of old business.

**ADJOURNMENT:**

MOTION by Mr. Bruner, second by Mr. Dilisciandro to adjourn the meeting at 5:55 p.m.

Motion carried unanimously.

Respectfully submitted:



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Tim Sheehan, Secretary

ATTEST:



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Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick  
Approved at the meeting held on August 20, 2019