

**Regular Meeting of the Mantua Township MUA  
July 17, 2018**

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The meeting was called to order by Chairman Tom Gregg.

Notice of the meeting was given in accordance with New Jersey laws regarding “Open Public Meetings”.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

- Members Present: Tom Gregg, Charles Burkett, Tim Sheehan, Mario Dilisciandro, Alternates Howard Bruner, John Parks
- Members Absent: Vince Voltaggio
- Also present: William Krebs, Executive Director  
John A. Alice, Solicitor  
Dave Palgutta, Engineer  
Susan Novick, Recording Secretary

Mr. Bruner was designated to vote for Mr. Voltaggio.

**PUBLIC PORTION:**

There was no one from the public in attendance.

**APPROVAL OF MINUTES:**

MOTION was made by Mr. Bruner and seconded by Mr. Burkett approving the minutes of the regular meeting held June 19, 2018.  
Motion carried, with Mr. Sheehan abstaining.

**CORRESPONDENCE:**

There was no discussion of correspondence.

**TREASURER’S REPORT – Mario Dilisciandro:**

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$378,776.25; bills to be approved for payment from the Escrow Account totaled \$2,190.50.

MOTION was made by Mr. Burkett and seconded by Mr. Bruner to accept the Treasurer’s report and approve the payment of bills from the Operations Account totaling \$378,776.25 and to approve payment of bills from the Escrow Account totaling \$2,190.50.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Burkett	Yes
Gregg	Yes

Motion carried.

**LEGAL REPORT – John A. Alice, Esquire:**

There will be a closed session later regarding the standpipe project.

Mantua Fire District No.1 asked that the Authority enter into a shared service agreement for the repair and maintenance of MUA vehicles. Mr. Alice prepared an agreement as well as a resolution authorizing the Authority to enter into the shared services agreement.

Mr. Palgutta had an inquiry from T-Mobile with regard to the antennas they have on the water tower. In essence, T-Mobile wants to install a back-up generator, which is fairly routine and will not expand their footprint. Mr. Alice indicated that T-Mobile should be able to do that without modifying their current lease. But he reminded the Board that T-Mobile's lease will end this year, and the lease terms should be reconsidered then, as T-Mobile has been paying a relatively low monthly rent.

Mr. Alice attended a meeting with Mr. Krebs last week in Trenton, regarding an incident that occurred over a year ago. The crew was repairing a broken water main on Phoenix Avenue, in an area that had been repaved multiple times. Because of all the repaving the asphalt was very deep. The gas line there was not only very shallow, it was attached to the asphalt. When the back-hoe operator lifted a piece of the asphalt a large chunk came up and brought the embedded gas line with it. The crew did get mark-outs of the utility lines in advance, as required by law, but there was no way to know the depth of the gas line. There were no injuries. The gas company's claim for damage was very minimal and it was adjusted by the insurance carrier. Nevertheless, the State has cited the Authority and will try to impose a fine as a way of enforcing regulations. A fine could run into thousands of dollars. At this point the matter is scheduled for a pre-litigation conference.

MOTION was made by Mr. Burkett and seconded by Mr. Dilisciandro adopting Resolution 2018-43, authorizing a closed session for discussion of the stand pipe project.

Motion carried by voice vote.

**ENGINEERING REPORT – Dave Palgutta:**

Verizon Wireless: Verizon has completed much of the ground work infrastructure. Cabling up the side of the tower has not been installed yet.

T-Mobile: As Mr. Alice indicated, the applicant is making improvements to existing equipment within the existing footprint. There is no need to modify the lease; the applicant's lease term ends soon. Historically, T-Mobile has not done a good job of cleaning and maintaining their space. The engineers will address this issue with the applicant.

Mantua Car Wash: The applicant's response to the engineer's review was received today. The engineers expect to recommend approval of the application next month, provided the package is complete.

Barnsboro Sewer Extension: Follow-up letters were sent to the residents in the area, asking that residents call Sickels & Associates to schedule meetings with the engineers at their properties. The purpose of the on-site meetings is to verify the locations and depths of the sanitary sewer laterals exiting each house. That information will help establish the depth of the main that will run down Barnsboro Rd. and Breakneck Rd., and also help determine the final cost of the project. Several people have called already to make an appointment.

Centre City Improvements: The engineers are working on an updated cost estimate. Mr. Palgutta will make it a priority to review the cost estimate with the Executive Director before the next Board meeting.

Well 2A: The new well is very close to being finished. Mr. Palgutta and the foreman expedited the on-site inspection by the DEP in order to get the well online as soon as possible. The DEP will make the inspection tomorrow. The engineer anticipates being able to put the well on line manually next week. The contractor did not submit a payment request for consideration tonight. There is about 10% left on the \$90,000 contract; the contractor will probably request payment next month.

Standpipe Rehab Project: A request for payment on Contract A was submitted prior to the last Board meeting. No new requests for payment have been submitted since then. The contractor's request for payment will be a topic for discussion in closed session.

MOTION was made by Mr. Burkett and seconded by Mr. Dilisciandro to go into closed session at 5:20 p.m.

Motion carried by voice vote.

Closed session ended at 5:50 p.m. and the Board returned to open session.

The solicitor summarized the closed session: the Board discussed issues with the ongoing stand pipe project and the contractor on that project, and authorized Mr. Alice to speak and/or negotiate with the contractor's legal counsel.

**FOREMAN'S REPORT – William Krebs:**

The water main project on Warren Avenue is almost finished. The lab test for bacteria in the new main came back negative (a good result). Some of the services on Warren Ave. are more difficult than average, but six services are done; the rest should be done in the next month or so. A couple of the crew took State exams for the next level in their licenses. The results are not in yet. The new dump truck is expected to arrive within the next couple months. South Jersey

Gas called in 3 miles of mark-outs, which is completely unreasonable. Jeff Baker addressed that with the gas co. A fire hydrant on Susies Hollow was repaired because the ground around it was sinking. George Pizzo, a resident of Susies Hollow, wrote a letter complimenting the Authority on the speed with which his complaint about the hydrant was addressed, the professionalism of the crew, and the excellent work they did, including the cement work around the hydrant. Jeff met with the property manager for the Villages of Berkley, to re-establish the issues with which the Authority is willing to assist. There has been some push and pull with the Villages over the years, as it is a private development that should maintain the water and sewer infrastructure rather than relying on the Authority for everything. Jeff made a point of attending an MIA meeting to provide information and answer questions about operating and maintaining a sewer collection system. The treasurer of the MIA called afterwards to praise Jeff for his knowledge and helpfulness. The Authority recently did some maintenance jetting for the MIA and they were very happy with that as well.

**EXECUTIVE DIRECTOR’S REPORT – William Krebs:**

There is a new requirement that the Authority map all its assets by GPS coordinates. In order start working on that, three quotes for GPS mapping systems were obtained. Keystone quoted two options. Option 1 is a package of GIS equipment and software at a cost of \$5,654. Option 2 does not include software and cost \$8,355. The other 3 vendors, Eastcom, Resource Supply and Field Environmental quoted \$5,609, \$6,085 and \$6,890, respectively, without software. Mr. Krebs recommended purchasing the first option offered by Keystone.

MOTION was made by Mr. Burkett and seconded by Mr. Bruner approving the purchase of the “Option 1” package of GIS equipment and software from Keystone for the quoted price of \$6,564.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

The annual budget is in the works. Letters are going out to residents of certain sections of town, requesting volunteers for lead and copper testing. The Authority is pumping quite a bit of water now that the hot weather is here. Meeting the demand has been a little tough without Well 2, but it has been manageable. Mr. Krebs is looking forward to the completion of the new Well 2.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Burkett approving Resolution 2018-44, authorizing a shared services agreement between the Authority and Mantua Fire District No. 1.

Roll Call Vote:	Bruner	Yes
	Dilisciandro	Yes
	Burkett	Yes
	Sheehan	Yes
	Gregg	Yes

Motion carried.

**NEW BUSINESS:**

There was no discussion of new business.

**OLD BUSINESS:**

There was no discussion of old business.

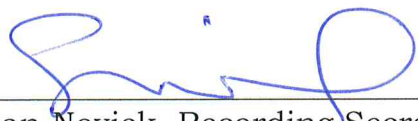
**ADJOURNMENT:**

MOTION was made by Mr. Bruner and seconded by Mr. Burkett to adjourn the meeting at 6:10 p.m.

Motion carried unanimously.

Respectfully submitted:

  
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Tim Sheehan, Secretary

ATTEST:   
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Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on August 21, 2018