

**Regular Meeting of the Mantua Township MUA
July 19, 2022**

The monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, July 19, 2022, at 5:00 p.m. in the Township Building located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Tim Sheehan. The meeting was advertised in the Courier Post and South Jersey Times as required by New Jersey law regarding “Open Public Meetings”. The schedule of meetings is also posted on the Authority’s website and in the Township Clerk’s office.

The flag salute was followed by roll call.

Present:

Authority Members

Tim Sheehan
Mario Diliscandro
Dan Hauss
John Parks

Professionals

John A. Alice, Solicitor
David Palgutta, Sickels & Associates

Administrative & Managerial Personnel

William Krebs, Executive Director
Paul Pheasant, Superintendent
Susan Novick, Recording Secretary

APPROVAL OF MINUTES:

MOTION by Mr. Diliscandro, second by Mr. Parks to approve the minutes of the regular meeting held on June 21, 2022.

Roll Call Vote: Parks Yes
 Hauss Yes
 Diliscandro Yes
 Sheehan Yes

Motion carried.

As there was no one from the public in attendance, the meeting was not opened to public comment.

TREASURER’S REPORT:

Mr. Hauss reported the current balance in each bank account. Bills to be approved for payment from the operations account totaled \$157,517.04. Escrow charges to be approved for payment totaled \$1,687.50.

MOTION by Mr. Parks, second by Mr. Hauss to accept the Treasurer’s Report and approve the payment of \$157,517.04 in bills from the Operations Account and approve the payment of \$1687.50 in charges from the Escrow Account.

Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Diliscandro	Yes
	Sheehan	Yes

Motion carried.

LEGAL REPORT:

The solicitor advised that he is working with Mike Powers, an Atlantic City Electric employee, on acquiring permission for the Authority to use the easement near Bergen Ave. The electric company has an application process that requires a detailed description of the area within the easement the Authority wants to utilize. The other utility easement, located off Mantua Blvd., runs across two lots with different owners. Before he approaches the owners about expanding the easement for a water main, he wants to be prepared with a thorough description of the area the Authority needs. He will be working with Mr. Palgutta on a legal description for each easement. Mr. Alice advised that his work on the Ledden easement is almost complete, and he hopes to wrap it up this week.

ENGINEER’S REPORT:

Mr. Palgutta reported that efforts to resolve the generator problem at the Barnsboro Pump Station is that the manufacturer and local representative use a very cumbersome means of communication. The local rep requisitions information from the manufacturer, and then waits 2 to 3 weeks for a response. In addition, the local rep hasn’t always asked the correct questions or requested the right information. As a result, Schultes advised the local rep that Schultes must be included in the preparation of the next requisition.

The Austin St. and Royal Oaks pump station projects are on parallel tracks, moving through the process of acquiring financing with the guidance of bond counsel. The engineers have been receiving submittals for both projects. Most of the needed materials have long lead times. It’s unlikely that construction will start before September.

Mr. Palgutta advised that he needs to discuss the feasibility of running a sanitary sewer main on Taylor Ave. with the Executive Director and Superintendent.

Mr. Palgutta learned that the County is appealing the DEP decision regarding the sewer service area. The County disagrees with some DEP comments on the wastewater management plan, and the wastewater management plan determines the sewer service area. The appeal could take a couple years.

T-Mobile applied to modify its antenna array, much like Verizon is now doing. The T-Mobile proposal calls for hardware to be removed and replaced; there will not be any additional welding. T-Mobile’s application satisfied all technical requirements. Mr. Palgutta’s review letter, dated July 19, 2022, details the outstanding administrative issues.

MOTION by Mr. Dilisciandro, second by Mr. Parks to approve T-Mobile’s application and proposal for modification of the antenna system on the million-gallon tank, conditioned upon the applicant’s satisfaction of the open issues set forth in the review letter from Sickels and Associates dated July 19, 2022.

Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

SUPERINTENDENT’S REPORT:

Mr. Pheasant reported that the crew made two sewer repairs, in addition to all the regular, routine work, and ongoing projects. The pump for the Carriage Hill sewer station is being rebuilt. He is awaiting prices for new rails needed at the Carriage Hill station. Mr. Pheasant is also waiting on prices for the crawling camera system he spoke of at the last Board meeting. The camera could be used in pipes with diameters of 8” to 36”, including storm drains. The price of the camera will probably be less than what a company that does that type of work would charge for a single day of service. Finally, at the request of Mr. Howarth, who could not attend the meeting, Mr. Pheasant advised that quotes for a mini excavator were obtained from three vendors. While Mr. Howarth was working on getting quotes, the Authority joined the Sourcewell Cooperative Purchasing Program, as authorized by Resolution 2022-28. By law, the Authority can simply purchase the mini excavator from Sourcewell. The cost of a Kubota mini excavator from Sourcewell is \$84,863.80.

MOTION by Mr. Dilisciandro, second by Mr. Parks authorizing the purchase of a Kubota mini excavator through Sourcewell Cooperative Purchasing Program at the quoted cost of \$84,500.

Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

EXECUTIVE DIRECTOR’S REPORT:

Mr. Krebs introduced resolutions 2022-28 and 2022-30, which are related to the purchase of an excavator. Sourcewell is one the cooperatives the State allows the Authority to purchase from, in addition to State contractors. The title on Resolution 2022-30 is misleading. The resolution is not for a budget amendment. The purpose is to authorize the Authority to move \$30,000 from the funds appropriated for water mains to capital project appropriation, for the purchase of a mini excavator. Mr. Krebs reported that only 46 residents have requested refunds for interest charged on the bills issued in April. Sewer flow from the hospital was 1.4 million gallons last month, versus 1.7 million

gallons the month before. Revenue receipts totaled \$344,000 last June, and \$362,000 this June. Water usage for the month was down 10 million gallons compared to last year. Bond counsel tried to get financing for a new jetter truck included in the financing package for the Royal Oaks and Austin St. projects. DEP denied that request. Most likely, the Authority will need to finance a new truck separately.

Mr. Sheehan asked if there are any neighboring towns that could share the jetter truck. There was a brief discussion about that possibility, which appears unlikely.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adopt the following resolutions by consent agenda:

Resolution 2022-28, authorizing the Authority’s membership in Sourcewell purchasing cooperative.

Resolution 2022-29, memorializing Maria Vacarino’s promotion to Office Manager;

Resolution 2022-30, authorizing a transfer funds from water main appropriations to capital project appropriations.

Roll Call Vote:	Parks	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

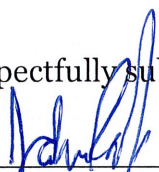
ADDITIONAL BUSINESS:

No other business was raised.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adjourn the meeting at 5:32 p.m.

Motion carried by voice vote.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary

Approved at the meeting held on August 19, 2022