

**Regular Meeting of the Mantua Township MUA
August 18, 2020**

In accordance with New Jersey law regarding “Open Public Meetings”, notice of the meetings for Fiscal Year 2020-2021 was published in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Chairman Tim Sheehan in the meeting room of Mantua Township Municipal Building, 401 Main Street, Mantua, NJ.
The Chairman asked everyone to rise for the flag salute.

ROLL CALL:

Members Present: Chairman Tim Sheehan, Vice-Chairman Mario Dilisciandro, Treasurer Dan Hauss, Engineering Coordinator Vince Voltaggio
Absent: Secretary John Parks, Alternate Howard Bruner
Also Present: John A. Alice, Solicitor
David Palgutta, Engineer
Mark Brunermer, Engineer
William Krebs, Executive Director
Jeff Baker, Superintendent
Susan Novick, Recording Secretary

PUBLIC PORTION

No one from the public attended the meeting.

APPROVAL OF MINUTES:

MOTION by Mr. Voltaggio, second by Mr. Hauss, to approve the minutes of the regular meeting held July 21, 2020.
Motion carried.

CORRESPONDENCE:

Referring to the letter of resignation from Donald Bonney, Mr. Krebs noted that Mr. Bonney is the Backup Licensed Operator for the Authority in addition to being a Maintenance Mechanic Class I. He would prefer that the person hired to replace Mr. Bonney hold the same licenses – C2, W2, and T2 – so that he may assume the role of Licensed Backup Operator. Mr. Krebs recommended that Mr. Bonney’s replacement be hired as Assistant Superintendent or Foreman/Backup Operator.

MOTION by Mr. Voltaggio, second by Mr. Hauss to create two new positions, one for an Assistant Superintendent, and one for a Foreman/Backup Operator.

Roll Call Vote: Voltaggio Yes
Hauss Yes
Dilisciandro Yes
Sheehan Yes

Motion carried.

TREASURER’S REPORT – Dan Hauss:

Mr. Hauss provided the current balance in each bank account. Bills to be approved for payment from the operations account totaled \$262,215.17. Escrow charges to be approved for payment totaled \$629.25.

MOTION by Mr. Voltaggio, second by Mr. Hauss to accept the Treasurer’s Report and approve the payment of bills from the Operations Account totaling \$262,215.17, and from the Escrow Account totaling \$629.25.

Roll Call Vote:	Voltaggio	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esq.:

Mr. Alice advised that he has been working on the easements. Settlement of the legal matter with Industrial Valley has been signed and filed. Mr. Alice prepared one resolution to memorialize the settlement, and a second resolution to renew the Authority’s membership in the Joint Insurance Fund.

ENGINEER’S REPORT – Dave Palgutta:

Since the last Board meeting, there have been no new developments on the Country Gardens, Fossil Park and Factory at TTE projects.

Auto Zone – Construction has started. The contractor is trying to locate the sewer infrastructure before digging. They must do so on their own, as the infrastructure there is privately owned.

Barnsboro Sewer Extension – At the last meeting, the Board awarded the contract to Perna Finnigan, subject to DEP approval. Since then, the engineers have made numerous submission to DEP. By mid-August the issues were narrowed down to four items. Mr. Palgutta requested a conference call to finalize those items; he just received word that DEP will hold a conference call tomorrow. The contractor has prepared the submittals and is ready to go to work.

Mr. Voltaggio asked and confirmed that the engineers are prepared for the conference call with DEP and legal counsel for the Authority will be participating in the call.

SUPERINTENDENT’S REPORT - Jeff Baker:

The section of the new water main on Mercer Ave. that has an 8” diameter is almost complete. Once that is done, the section of water main with a 6” diameter will be replaced. The Superintendent advised that he prepared the map requested by Mr. Hauss, and he inquired as to whether the Board had reviewed his projection of projects. The Superintendent explained that he is applying to the State for a water extension permit. The permit would cover all the water main replacements and extensions for the next 4 to 5 years. The application requires that he submit a 5 year plan, or projection, for the projects the Authority expects to complete.

OLD BUSINESS:

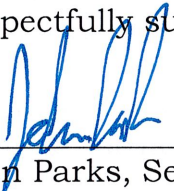
Mr. Krebs advised that he will waive late fees on unpaid bills in September.

ADJOURNMENT:

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio to adjourn the meeting at 5:22 p.m.

Motion carried unanimously.

Respectfully submitted:



John Parks, Secretary

ATTEST: 

Susan Novick, Recording Secretary

Recorded by Susan Novick
Approved at the meeting held on September 15, 2020

Mr. Voltaggio indicated the Fossil Park project has to be scheduled before the Board will address any other projects.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

Approval was requested for a quote from NB Controls for installation of a new server, firewall and software/hardware upgrade at the plant on Heilig Road. The installation is highly sophisticated and complex work. The server will be the hub, or controller, of the whole water treatment and distribution system. The quote is \$19,700.00. Mr. Krebs advised that it was not necessary to put the project out to bid because NB Controls is one of the Authority’s appointed professionals, and excluded from State contract law.

MOTION by Mr. Voltaggio, second by Mr. Hauss to approve the purchase and installation of a new server, firewall, and software from NB Controls for the quoted cost of \$19,700.

Roll Call Vote:	Voltaggio	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

Mr. Krebs anticipates that the audit report and the annual budget for next year will be on the agenda next month. He will be sitting in on the meeting with the engineers and DEP regarding the Barnsboro sewer extension project.

MOTION by Mr. Voltaggio, second by Mr. Hauss to adopt Resolution 2020-27, renewing the Authority’s membership in the Joint Insurance Fund of the New Jersey Utilities Authority.

Roll Call Vote:	Voltaggio	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

MOTION by Mr. Voltaggio, second by Mr. Dilisciandro to adopt Resolution 2020-28, memorializing the Board’s decision to execute a Settlement Agreement and Mutual Release of Claims between industrial Valley and the Authority.

Roll Call Vote:	Voltaggio	Yes
	Hauss	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Motion carried.

NEW BUSINESS:

No new business was raised.