

***Regular Meeting of the Mantua Township MUA
August 20, 2019***

In accordance with New Jersey law regarding “Open Public Meetings”, notice of public meetings for fiscal year 2019-2020 was published in the Courier Post and The South Jersey Times.

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Chairman Tom Gregg in the meeting room of the Authority office located at 397 Main Street in Mantua, New Jersey.

PLEGE OF ALLEGIANCE

ROLL CALL:

Members Present: Tom Gregg, Charles Burkett, Tim Sheehan, Mario Dilisciandro, Vince Voltaggio

Alternates Howard Bruner, John Parks

Also Present:

John A. Alice, Solicitor

Dave Palgutta, Engineer

William Krebs, Executive Director

Jeff Baker, Licensed Operator and Foreman

Susan Novick, Recording Secretary

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio, to open the meeting to public comment.

Motion carried.

Gus Caruso, owner of property at 188 Norwood Ave., inquired about the approval process for connecting to the sanitary sewer main. The connection between his house on Norwood Ave. and the main would require a force pump.

Mr. Baker added that the force main would run from one side of Norwood to the other, down Norwood Ave., through private property, and tie into the Authority’s sewer main on Woodlawn Ave. He estimated that is a run of 350 to 400 feet. Mr. Baker said the proposal raises question as to whether private force mains should be permitted underneath public roads, and what we would be done in the event the force main needed repairs. The Board determined that policy should be developed for addressing this type of situation in the future, and a deed restriction would be the best means of addressing this particular case. As there was no one else who wished to address the Board, the Chairman requested a motion to close the public portion.

MOTION by Mr. Burkett, second by Mr. Voltaggio, to close the public portion of the meeting.

Motion carried.

APPROVAL OF MINUTES:

MOTION by Mr. Dilisciandro, second by Mr. Burkett, to approve the minutes of the regular meeting held July 16, 2019.

Motion carried, with Mr. Voltaggio and Mr. Sheehan abstaining.

CORRESPONDENCE:

There was no discussion of the correspondence.

TREASURER’S REPORT – Mario Dilisciandro:

Balances in each bank account were reported. Bills to be approved for payment from the operations account totaled \$224,825.99. Bills to be approved for payment from escrow accounts totaled \$3,964.50.

MOTION by Mr. Bruner, second by Mr. Gregg, to accept the Treasurer’s Report and approve the payment of bills from the Operations Account totaling \$224,825.99, and from the Escrow Accounts totaling \$3,964.50.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

LEGAL REPORT – John A. Alice, Esquire:

Mr. Alice confirmed that he will work on the policy for private force mains with Mr. Palgutta and Mr. Krebs.

730 Holdings LLC – Mr. Alice and Mr. Baker went to the Land Use Board meeting last month, expecting that the application filed by the 730 Holdings group for a major subdivision of the “Prickett” property would be addressed. Unfortunately, there was a defect in their advertising, resulting in postponement of the hearing to this month. Mr. Alice cannot attend the meeting and recommended that Mr. Baker go instead, to insure that the applicant pays connection fees for the connections that have already been made. Mr. Alice also advised that 730 Holdings, LLC will request an installment payment plan for the connections fees.

MOTION by Mr. Burkett, second by Mr. Voltaggio, to extend installment payment plans for connection fees to commercial endeavors.

Roll Call Vote:	Voltaggio	No
	Dilisciandro	No
	Sheehan	No
	Burkett	No
	Gregg	No

Motion failed.

Easement between Fairview Dr. and Mantua Blvd. – Mr. Alice met with the planning board secretary and obtained the site plan and survey that contain the easement. Now he will meet with Mr. Palgutta to develop a legal description of the easement and a graphic representation that will be attached to the easement. Deed Restrictions for Grandview Ave. – properties that Mr. Ianelli is developing. The restrictions were prepared, signed by the builder, filed with the County, received back, and the originals were sent to the Executive Director. Mr. Alice advised that he also prepared resolutions that will be considered later in the evening.

ENGINEER’S REPORT – David Palgutta:

The Verizon, Country Gardens and Legends projects are all in a “holding pattern”. There are no updates to report or discuss.

Barnsboro Sewer Extension – In the past four weeks the Engineer received and responded to two letters with comments from DEP. He is hopeful that by the end of the week DEP will notify him they are satisfied with the responses to their comments. DEP will require three copies of the plan and specifications when they are done with the review and comments. They have already requested those. Mr. Palgutta, in turn, has asked for a complete review of one set before submitting anything more. As a result he has been in daily telephone contact with DEP to iron out plan details. SED emailed a letter of approval for the proposed utilization plan. The next step will be to send SED a list of proposed advertising and bid opening dates. Mr. Palgutta will discuss possible dates with the Executive Director, taking into consideration the regulatory constraints and the Board meeting schedule.

Austin St. Pump Station – the layout and profile of the proposed pump station have been completed and will be reviewed with Mr. Baker.

Royal Oaks Pump Station – to move this project forward, the engineers submitted two proposals for consideration.

FOREMAN’S REPORT – William Krebs:

The Authority is somewhat short-staffed because employees are using their vacation time before the end of the fiscal year on September 30. Nevertheless, the crew is wrapping up work on Essex Ave. and reading meters this week.

Mr. Baker reminded the Board that there is a 6” sewer main underneath Mantua Blvd. that was installed backwards. He added that a principle in 730 Holdings asked for permission to line the main instead of digging it up and replacing it. In his opinion, lining the pipe would reduce the pipe size only minimally. However, it would not remove the lumps or ridges in the line caused by the bell ends of the pipe sections. Because the sewer flow will still hit those bumps, lining the pipe is a bandage, rather than a repair.

The Board agreed that the main should be repaired; lining the main is not sufficient.

Mr. Baker also noted that the water main was tapped for the new car wash. He was present before, during and after to supervise the tap.

EXECUTIVE DIRECTOR’S REPORT – William Krebs:

Mr. Krebs reported that the meeting with Inspira was productive. They reached an agreement regarding connection fees and Inspira’s payment should come in shortly. Completion of the audit has been delayed because accountants were awaiting new standards from GASB (Governmental Accounting Standards Board). GASB 75 was published over the summer; now the accountants are snowed under with the work of finishing all the pending audits. Introduction of the proposed budget for the next fiscal year has been delayed because the audit wasn’t finished. Mr. Krebs expects that the audit and budget will be finalized and presented at the next meeting. Three resolutions were introduced.

MOTION by Mr. Burkett, second by Mr. Dilisciandro to adopt Resolution 2019-32, authorizing a short term note for financing of the Barnsboro Sewer Extension project.

Roll Call Vote:	Voltagio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio to adopt Resolution 2019-35, approving Proposal No.2019-09B by Sickels & Associates, Inc., in the amount of \$64,965.00, for completion of the regulatory planning process and final design, preparation of bid specifications and documents, and the NJEIFP technical planning documentation for the Austin Street Pumping Station.

Roll Call Vote:	Voltagio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION by Mr. Dilisciandro, second by Mr. Voltaggio to adopt Resolution 2019-36, approving the Proposal No.2019-11B by Sickels & Associates, Inc., in the amount of \$94,480.00, for completion of the preliminary design, preparation of the construction plans, final design, bid specifications and documents, and the NJEIFP technical planning documentation for the Royal Oaks Pumping Station.

Roll Call Vote:	Voltagio	Yes
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Dilisciandro	Yes
Sheehan	Yes
Burkett	Yes
Gregg	Yes

Motion carried.

NEW BUSINESS:

There was no discussion of new business.

OLD BUSINESS:

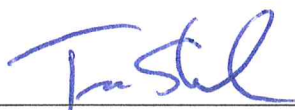
There was no discussion of old business.

ADJOURNMENT:

MOTION by Mr. Voltaggio, second by Mr. Dilisciandro to adjourn the meeting at 5:37 p.m.

Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST:



Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on September 17, 2019