

**Regular Meeting of the Mantua Township MUA  
August 21, 2018**

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The meeting was called to order by Chairman Tom Gregg.

Notice of the meeting was provided as required by the New Jersey Open Public Meetings Act.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Members Present: Tom Gregg, Charles Burkett, Tim Sheehan, Mario Dilisciandro, Vince Voltaggio (arrived at 5:10), Alternate John Parks

Also present: William Krebs, Executive Director  
John A. Alice, Solicitor  
Dave Palgutta, Engineer  
Susan Novick, Recording Secretary

**PUBLIC PORTION:**

There was no one from the public in attendance.

**APPROVAL OF MINUTES:**

MOTION was made by Mr. Sheehan and seconded by Mr. Burkett approving the minutes of the regular meeting held July 17, 2018.

Motion carried.

**CORRESPONDENCE:**

There was no discussion of correspondence.

**TREASURER’S REPORT – Mario Dilisciandro:**

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$358,594.92; bills to be approved for payment from the Escrow Account totaled \$905.50.

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan to accept the Treasurer’s report and approve the payment of bills from the Operations Account totaling \$358,594.92 and to approve payment of bills from the Escrow Account totaling \$905.50.

Roll Call Vote: Parks Yes  
Dilisciandro Yes  
Sheehan Yes  
Burkett Yes

Gregg

Yes

Motion carried.

**LEGAL REPORT – John A. Alice, Esquire:**

Mr. Alice provided an overview of the resolutions prepared for the meeting, including one for a closed session and two that were not on the agenda due to the timing of summer vacations. Consideration of the resolutions was tabled until later in the meeting.

**ENGINEERING REPORT – Dave Palgutta:**

Verizon Wireless: Verizon has installed their infrastructure on the Main St. water tank and on the grounds. They want to install additional bollards around their equipment; the engineers are working that out with them.

T-Mobile: The engineers reviewed and recommend approving T-Mobile's plans (Item 1 on Correspondence list). As Mr. Alice indicated earlier, a resolution approving the application was prepared and will be addressed later in the evening. Mr. Palgutta noted that T-Mobile agreed to clear the shrubs and foliage that has grown up around their site at the tank.

Mantua Car Wash: The engineers received additional information from the applicant right after the last meeting. Approval of the application for a water and sewer connection is recommended, conditioned upon satisfaction of certain administrative requirements, as stated in item three on the Correspondence list.

Barnsboro Sewer Extension: Every one of the residents responded to the most recent letter from the engineers' office. They were very accommodating when scheduling the engineers' site/home visits. All the new field data from the site visits are being compiled with a new survey and will be used to finalize the base plans. By next week the engineers should know whether any of the lateral locations will affect the depth of the sewer, which would, in turn, affect the estimated cost of the project.

Centre City Improvements: Last month the engineer met with Jeff Baker, the Authority's licensed operator, to discuss the planned water and sewer improvements and bring him up to speed because much of the planning was done before he was hired. They have a couple new ideas, modifications to the scope of work for Phase I, along the lines of increasing capacity to allow for future development in the area. The next steps will be meeting with the Executive Director, updating the cost estimates and working on financing, as directed.

Well 2A: The DEP sampled the well 2 weeks ago and decided to re-sample. They are scheduled to do so next week. In preparation for the DEP visit the contractor re-mobilized and disinfected the well again. The Authority has taken water samples of its own, as a control, in the event any DEP samples test positive for bacteria. Upon the DEP's approval of the samples the start-up of the well will be scheduled, bringing the project to an end. The engineers recommended

approving contractor Level-1 Construction's request for final payment. (Correspondence item 2.) The project is about 97% complete; there is approximately \$32,000 left on the contract, which includes retainage.

Standpipe Rehab Project: The stand pipe project has been substantially complete for some time. On Contract B, Contractor Clyde Lattimer & Sons had punch-list items to complete, including repairs for some generator damage. Those items have been completed. On Contract A, some additional curbing was put in over the last couple weeks. A request for payment on Contract A is expected before the next meeting. The engineers have not made any recommendation as to Contract B, which may be a topic of discussion in closed session.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio to go into closed session at 5:30 p.m.

Motion carried by voice vote.

Closed session ended and the Board returned to open session at approximately 5:40 p.m.

**FOREMAN'S REPORT – William Krebs:**

The crew is slowly wrapping up the Warren Ave. water main project and coordinating with the engineer on the two biggest projects, the stand pipe and Well 2A. New curbing was installed at the stand pipe, replacing the old asphalt curbing that had been disintegrating; that's a nice addition to the project. In the event the stand pipe ever overflows, which shouldn't happen, the curbing will direct the flow into the storm drain rather than the street. At Jessups Mill and Shaub Rd. the contractors for the Legends at Mantua are trying to correct a sagging sewer. This has been an ongoing problem. The wells, tank and plant are now communicating via radio, rather than the old Verizon land lines. There has been some activity at Country Gardens, as that development is nearing completion. A recent storm triggered some power issues with a couple generators; those problems have been addressed. A hydrant on Mantua Blvd., near the barbershop, was damaged in a hit-and-run accident over the weekend, perhaps by a delivery truck that backed into it. The foreman filed a police report in the hopes that the Authority can make a claim, in which case insurance will cover all but the deductible.

**EXECUTIVE DIRECTOR'S REPORT – William Krebs:**

The new dump truck is supposed to arrive next week. Delivery of the pickup trucks has been pushed to September due to issues at the Dodge Ram factory. Work on conversion to the Edmunds system is progressing, despite a couple glitches with formatting data. Mr. Krebs expects to receive a report by the end of the week that will demonstrate what the general ledger and some other reports

will look like in the Edmunds program. He and Denise Nevico [the Authority's accountant] will go over the reports to determine what will work and what needs to be tweaked. At this point it seems unlikely that the conversion to the Edmunds program will be complete by the target date of October 1, the start of the new fiscal year. Mr. Krebs reviewed key points of the budget proposed for fiscal year 2018-19.

MOTION was made by Mr. Voltaggio and seconded by Mr. Dilisciandro adopting Resolution 2018-46, authorizing a closed session for discussion of negotiations with the contractor for Contract B of the Standpipe Painting and Standby Power System project.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Burkett and seconded by Mr. Voltaggio approving Resolution 2018-36, authorizing a partial payment to Clyde N. Lattimer & Sons Construction Co. in the amount of \$55,895.87 for work completed on Contract B of the Standpipe Repainting and Standby Power System project.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Sheehan and seconded by Mr. Dilisciandro adopting Resolution 2018-45, authorizing a partial payment to Level-1 Construction Co. in the amount of \$58,834.30 for work completed on construction of Well 2A.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Burkett and seconded by Mr. Voltaggio approving Resolution 2018-47, ratifying the late introduction and submission of the budget for fiscal year 2018-19.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes

Burkett	Yes
Gregg	Yes

Motion carried.

MOTION was made by Mr. Burkett and seconded by Mr. Sheehan adopting Resolution 2018-48, introducing the budget for fiscal year 2018-19.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Voltaggio and seconded by Mr. Dilisciandro adopting Resolution 2018-49, authorizing a \$1.00 per hour pay increase for Kyle Capanna, effective August 27, 2018.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Sheehan and seconded by Mr. Voltaggio adopting Resolution 2018-50, authorizing and approving the issuance and sale of revenue bonds.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Sheehan adopting Resolution 2018-51, canceling outdated checks.

Roll Call Vote:	Voltaggio	Yes
	Dilisciandro	Yes
	Sheehan	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Dilisciandro and seconded by Mr. Voltaggio adopting Resolution 2018-52, approving the "Form F" application for water and sewer connections to Block 250, Lot 2.02, contingent upon satisfaction of all items set

connections to Block 250, Lot 2.02, contingent upon satisfaction of all items set forth in the letter of review from Mark Brunermer P.E., C.M.E., of Sickels and Associates dated August 16, 2018.

Motion carried.

MOTION was made by Mr. Sheehan and seconded by Mr. Voltaggio adopting Resolution 2018-53, authorizing T-Mobile to install a 15kw diesel generator on the existing 10' x 20' concrete pad leased by T-Mobile, conditioned upon T-Mobile satisfying all the requirements outlined in the August 1, 2018 letter from David S. Palgutta, P.A., C.M.E. of Sickels and Associates.

Motion carried.

MOTION was made by Mr. Sheehan and seconded by Mr. Voltaggio approving Resolution 2018-60, authorizing John A. Alice, Esquire to resolve the "One Call" violation filed against the Authority by the Board of Public Utilities, for a fine of \$3,000.00.

Motion carried.

**NEW BUSINESS:**

There was no discussion of new business.

**OLD BUSINESS:**

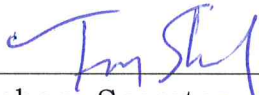
There was no discussion of old business.

**ADJOURNMENT:**

MOTION was made by Mr. Bruner and seconded by Mr. Burkett to adjourn the meeting at 6:00 p.m.

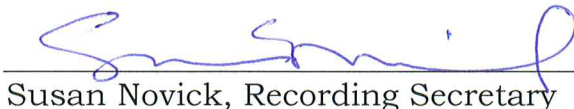
Motion carried unanimously.

Respectfully submitted:



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Tim Sheehan, Secretary

ATTEST:

  
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Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on September 18, 2018