

***Regular Meeting of the Mantua Township MUA  
September 18, 2018***

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As required by New Jersey law regarding “Open Public Meetings”, notice of the public meetings for fiscal year 2018-19, including the time and place of meetings, was advertised in the Courier Post and The South Jersey Times.

**CALL TO ORDER :** The meeting was called to order by Chair Tom Gregg.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Members Present: Tom Gregg, Charles Burkett  
Alternates Howard Bruner, John Parks  
Members Absent: Tim Sheehan, Mario Dilisciandro, Vince Voltaggio  
Also present: John A. Alice, Solicitor  
Dave Palgutta, Engineer  
Denise Nevico, CPA, Petroni & Associates LLC  
Jeff Baker, Licensed Operator/Foreman  
Susan Novick, Recording Secretary

Howard Bruner would vote in place of Tim Sheehan and John Parks would vote in place of Mario Dilisciandro.

**PUBLIC PORTION:**

There was no one from the public in attendance.

**APPROVAL OF MINUTES:**

MOTION was made by Mr. Burkett and seconded by Mr. Parks approving the minutes of the regular meeting held August 21, 2018.

Motion carried.

**CORRESPONDENCE:**

There was no discussion of correspondence.

**TREASURER’S REPORT – Charles W. Burkett:**

Balances in each bank account were reported. Bills to be approved for payment from the Operations Checking Account totaled \$216,595.01; bills to be approved for payment from the Escrow Account totaled \$10,205.75.

MOTION was made by Mr. Bruner and seconded by Mr. Burkett to accept the Treasurer’s report and approve the payment of bills from the Operations Account totaling \$216,595.01 and to approve payment of bills from the Escrow Account totaling \$10,205.75.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

**LEGAL REPORT – John A. Alice, Esquire:**

Mr. Alice advised that he prepared a resolution to memorialize action the Board took at the last meeting, authorizing him to settle the One-Call Violation filed by the Board of Public Utilities [BPU]. He has been working with the Executive Director and Dave Palgutta on the dispute with contractor Clyde Lattimer & Son. At this point the Authority and the contractor can agree only to disagree. They will utilize the dispute resolution process called for in the contract, which is AAA mediation. In addition, Mr. Alice prepared several resolutions that will be addressed later in the meeting.

**ENGINEERING REPORT – Dave Palgutta:**

Country Gardens: The developer is still working on outstanding punch list items, on-site and off-site, for Section 3. Section 4 has not been started yet.

Verizon Wireless: Verizon has some additional site work to do, related to the installation of bollards. Verizon needs to submit “as-builts” and inspection video.

T-Mobile: T-Mobile’s plans for improvements to their installation received conditional approval at earlier meeting. They have not notified the engineers yet of the start date for work.

Mantua Car Wash: This project also recently received conditional approval. Their engineers will be working through the approval and permitting process in Pitman.

Barnsboro Sewer Extension: This week the engineers sent an updated plan and layout for the sanitary sewer to the Executive Director and Licensed Operator for their review. The next steps will be the permitting process, arranging financing, and securing easements, if needed.

Mr. Gregg asked whether the updated plan is “engineered”; Mr. Palgutta confirmed that it is.

Centre City Improvements: For now, the Centre City Improvements are taking a back seat to the Barnsboro Sewer Extension, but the Engineers do still plan to meet with the Executive Director about their recommendations regarding phasing of the project and financing.

Well 2A: The new well has been “in limbo” in the sense that it is complete but not online yet because the DEP has not issued a permit. The DEP recently determined that a third round of sampling had to be done before a permit could be considered. The engineers and Licensed Operator Jeff Baker found this unacceptable. Mr. Baker personally contacted Steve Pudney at the DEP,

discussed the entire situation with him in detail, and persuaded Mr. Pudney to review the file himself. After reviewing the file, Mr. Pudney issued the permit, subject to an additional requirement for monthly sampling of the raw water for a period of one year. If the additional samples are satisfactory, the requirement will be dropped.

Standpipe Rehab Project: This project is substantially complete. The G Meyer Group, the contractor on Contract A, has requested final payment. The engineer recommended approving that request as well as Change Order No.3, for a small credit back that will slightly reduce the final cost of work done under Contract A. Mr. Palgutta noted that it was a pleasure to work with The G Meyer Group. Over the past 3 to 4 weeks the engineers and Mr. Baker have been trying to fix an electrical problem that is causing the pump in the booster station to intermittently and unexpectedly stop working. The pump falls under Contract B, which is still open, and the warranties are still in effect. Mr. Palgutta sent Clyde Lattimer & Son, the contractor for Contract B, a letter notifying him of the problem and requesting that it be remedied.

Mr. Alice interjected to confirm that he analyzed the situation with Mr. Palgutta and determined that the pump problem was not an emergent matter of health and safety. Furthermore, the contract is still open. Therefore, he agreed that the problem should be addressed by the contractor.

**FOREMAN’S REPORT – Jeff Baker:**

Warren Ave. is done except for a small concrete pad around a fire hydrant. A new hydrant will be installed. The old hydrant will be used for training. Flushing will begin October 1. The pump on the white dump truck recently failed, and when it was removed, small plastic pieces were found inside that appear to have come from the cylinder. At this time the pump is working and the cylinder is being rebuilt. The new dump truck was delivered and it is in the garage out back.

**EXECUTIVE DIRECTOR’S REPORT:**

The Executive Director was not able to attend the meeting.

**RESOLUTIONS:**

Denise Nevico from Petroni & Associates, accountant for the Authority, briefly explained the need for an amendment to the new budget and offered to answer any questions.

MOTION was made by Mr. Burkett and seconded by Mr. Parks adopting Resolution 2018-54, amending the Authority’s proposed budget for fiscal year 2018-19.

Roll Call Vote:	Parks	Yes
	Bruner	Abstain

Burkett	Yes
Gregg	Yes

Motion carried.

MOTION was made by Mr. Parks and seconded by Mr. Burkett approving Resolution 2018-55, adopting the Authority’s budget for fiscal year 2018-19.

Roll Call Vote:	Parks	Yes
	Bruner	Abstain
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Parks, seconded by Mr. Burkett adopting Resolution 2018-56, amending the salary ranges for employees, effective October 1, 2018.

Roll Call Vote:	Parks	Yes
	Bruner	Abstain
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Burkett and seconded by Mr. Bruner adopting Resolution 2018-57, authorizing a payment to the Township of Mantua from the surplus of the Authority’s budget for fiscal year 2017-18, in the amount of \$94,786.00 from the Water Budget and \$95,659.00 from the Sewer Budget.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Bruner and seconded by Mr. Burkett adopting Resolution 2018-58, authorizing a final payment to The G Meyer Group, Inc. in the amount of \$11,676.00, for the contingency allowance under Contract A for the Standpipe Repainting and Installation of Standby Power System project.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Bruner and seconded by Mr. Burkett adopting Resolution 2018-59, authorizing Change Order No.3 on Contract A of the Standpipe Repainting and Standby Power Installation project, decreasing the contract total by \$3,024.80 to a new total of \$555,475.20.

Roll Call Vote:	Parks	Yes
	Bruner	Yes

Burkett	Yes
Gregg	Yes

Motion carried.

MOTION was made by Mr. Bruner and seconded by Mr. Parks to memorialize Resolution 2018-60, previously adopted on August 21, 2018, authorizing the settlement of a One-Call Violation that arose from an incident at 180 Phoenix Ave. in May of 2107, for payment of a \$3,000.00 fine.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

MOTION was made by Mr. Bruner and seconded by Mr. Burkett to memorialize Resolution 2018-61, approving a \$0.75 per hour merit increase in pay for Ray Ledrich, effective October 6, 2018.

Roll Call Vote:	Parks	Yes
	Bruner	Yes
	Burkett	Yes
	Gregg	Yes

Motion carried.

**NEW BUSINESS:**

There was no discussion of new business.

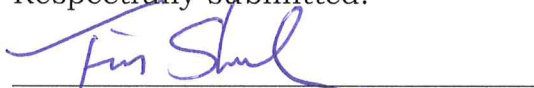
**OLD BUSINESS:**

There was no discussion of old business.

**ADJOURNMENT:**

MOTION was made by Mr. Burkett and seconded by Mr. Bruner to adjourn the meeting at 5:34 p.m. Motion carried unanimously.

Respectfully submitted:



Tim Sheehan, Secretary

ATTEST:

  
Susan Novick, Recording Secretary

Recorded and prepared by Susan Novick

Approved at the meeting held on October 16, 2018