

**Regular Meeting of the Mantua Township MUA
July 18, 2023**

The regular monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, July 18, 2023, at 5:00 p.m., in the Township Building located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Dan Hauss.

The Chairman asked everyone to rise for the flag salute. He delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

ROLL CALL

Present: Chairman Daniel Hauss, Vice-Chair Mario Dilisciandro, Treasurer Victor Torino, Secretary John Parks, First Alternate Kevin Howarth. Mr. Howarth was designated to vote in place of Tim Sheehan, Engineering Coordinator.

Also present were Solicitor John Alice, Engineer Mark Brunermer, Engineer Dave Palgutta, Executive Director William Krebs, and Recording Secretary Susan Novick.

No one from the public attended the meeting.

There was a brief discussion regarding the scheduled webinar for public officials. The webinar will not be presented tonight.

APPROVAL OF MINUTES

MOTION by Mario Dilisciandro, second by Mr. Parks to approve the minutes of the regular meeting held June 20, 2023. Motion approved by voice vote.

TREASURER'S REPORT

Treasurer Victor Torino reported the balance in each of the Authority's local bank accounts, as well as the total amounts needed to pay bills from the operations and escrow accounts. The operating expenses totaled \$180,205.77. The escrow charges totaled \$2,618.00.

MOTION by Mr. Dilisciandro, second by Mr. Parks to accept the Treasurer's Report and authorize the payment of \$180,205.77 in bills from the operations account and authorize the payment of \$2,618.00 in escrow charges.

Roll call vote. All in favor.

LEGAL REPORT

Mr. Alice provided an update on efforts to acquire or expand utility easements for the Authority.

MOTION by Mr. Dilisciandro, second by Mr. Parks to accept the Solicitor's report.

Motion carried by voice vote.

ENGINEERING REPORT

The **Austin St. Sewer Pump Station** and **Royal Oaks Pump Station** rehabilitation projects are moving forward on schedule. It is anticipated the contractors on both projects will apply for partial payments next month.

Mount Royal Partners filed a ‘Form A’ application and a ‘Form F’ application for a **Wawa** store they want to build on Route 45, between Mt. Royal Rd. and Jackson Rd. Engineer Dave Palgutta analyzed both applications in depth and provided a written review to the Commissioners in advance of the meeting. He had no objection to approval of the Form An application. However, he did not recommend approval of the Form F application, as there are outstanding items the applicant must submit for review.

MOTION by Mr. Dilisciandro, second by Mr. Parks to accept the Engineer’s report.

Motion carried by voice vote.

EXECUTIVE DIRECTOR

Executer Director William Krebs reported the amount of water pumped by the Authority over the past month and year-to-date, the amount of sewer that flowed through the collection point near the hospital, and the amount billed, the revenue received, and outstanding a balance.

MOTION by Mr. Dilisciandro, second by Mr. Parks, to accept the Executive Director’s report.

Motion carried by voice vote.

RESOLUTIONS

MOTION by Mr. Dilisciandro, second by Mr. Parks to adopt Resolution 2023-38, approving the ‘Form A’ application for a proposed Wawa Store.

Roll call vote. All in favor.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adopt Resolution 2023-39, approving a shared services agreement with Monroe MUA for the services of a qualified purchasing agent.

Roll call vote. All in favor.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adopt Resolution 2023-40, approving a shared services agreement with Monroe MUA for the services of a comptroller.

Roll call vote. All in favor.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adopt Resolution 2023-41 appointing Charles M. Jones the Assistant Executive Director of the Authority, effective on or about September 5, 2023.

Roll call vote. All in favor.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adopt Resolution 2023-42 authorizing a closed session for the discussion of personnel matters.

Roll call vote. All in favor.

MOTION by Mr. Dilisciandro, second by Mr. Parks to adopt Resolution 2023-43, naming Ray Ledrich the licensed backup operator of record for the Authority’s water distribution system.

Roll call vote. All in favor.

CLOSED SESSION

MOTION by Mr. Dilisciandro, second by Mr. Parks to close the meeting to the public and adjourn to a closed session.

Motion carried by voice vote.

The Board entered a closed session at 5:14 p.m.

MOTION by Mr. Dilisciandro, second by Mr. Parks to open the meeting to the public at 5:40 p.m.

Motion carried by voice vote.

OPEN SESSION

MOTION by Mr. Howarth, second by Mr. Parks directing the Authority to pay former employee Paul Leinhauser for any vacation time that was earned but not used before he ended his employment by the Authority.

Roll call vote. All in favor.

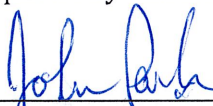
No additional business was raised.

ADJOURNMENT

MOTION by Mr. Dilisciandro, second by Mr. Parks to adjourn the meeting at 5:50 p.m.

Motion carried by voice vote.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary

Approved at the meeting held on August 15, 2023