

**Regular Meeting of the Mantua Township MUA
August 15, 2023**

The regular monthly meeting of the Mantua Township Municipal Utilities Authority was held on Tuesday, August 15, 2023, at 5:00 p.m., in the Township Building located at 401 Main Street, Mantua, New Jersey.

The meeting was called to order by Chairman Dan Hauss. The Chairman asked everyone to rise for the flag salute. He delivered the Sunshine Notice as required by the New Jersey Open Public Meetings Act.

ROLL CALL

Present: Chairman Daniel Hauss, Treasurer Victor Torino, Secretary John Parks, First Alternate Kevin Howarth, Second Alternate James Neely. Mr. Howarth was designated to vote in place of Vice-Chairman Mario Dilisciandro. James Neely was designated to vote in place of Engineering Coordinate Tim Sheehan.

Also present were Solicitor John Alice, Engineer Mark Brunermer, Engineer Dave Palgutta, Executive Director William Krebs, Assistant Executive Director Charles Jones, and Recording Secretary Susan Novick.

APPROVAL OF MINUTES

MOTION by John Parks to approve the minutes of the regular meeting held July 18, 2023. Second by Victor Torino. Motion approved by voice vote.

TREASURER'S REPORT

Treasurer Victor Torino reported the balance in each of the Authority's local bank accounts, as well as the bills to be paid from the operations and escrow accounts. The operating expenses totaled \$197,112.37. The escrow charges totaled \$1,822.25.

MOTION by Mr. Parks, second by Mr. Neely to accept the Treasurer's Report and authorize the payment of \$197,112.37 from the operations account and authorize the payment of \$1,822.25 in escrow charges.

Roll call vote. All in favor.

LEGAL REPORT

Solicitor John Alice provided an update on his efforts to obtain utility easements for the Authority, including his work with the Engineer for that purpose.

MOTION by Mr. Neely, second by Mr. Parks to accept the Solicitor's report.

Motion carried by voice vote.

ENGINEERING REPORT

Engineer Dave Palgutta reported on the status of the **Austin St. Pump Station** project and the **Royal Oaks Pump Station** project, and recommended partial payments to B&H Contracting, Inc., for work on both projects. His complete reviews and recommendations were summarized in letters that were included in the correspondence and distributed to the Board for review before the meeting.

MOTION by Mr. Neely, second by Mr. Parks to accept the Engineer’s report.

Motion carried by voice vote.

EXECUTIVE DIRECTOR

Mr. Krebs advised that the Authority’s membership in the NJ Utilities Joint Authority Insurance Fund [NJUAJIF] will expire on December 31 unless renewed. He recommended renewing the membership; a resolution for that purpose was drafted in preparation for the meeting. Mr. Krebs provided updates on the number of accounts that have been carrying balances since 2020, as well as the number of accounts currently eligible for Tax Sale. As a courtesy, the Authority will be sending Tax Sale notices to residents in advance of the notices the Tax Office will be sending.

MOTION by Mr. Neely, second by Mr. Parks to accept the Executive Director’s report.

Motion carried by voice vote.

RESOLUTIONS

MOTION by Mr. Neely, second by Mr. Parks to adopt Resolution 2023-44, authorizing partial payment no. 6, in the amount of \$387,276.40, to B&H Contracting, Inc. for work and/or reimbursable expenses incurred on Contract B of the Austin St. Pump Station Improvements and Force Main Replacement Project.

Roll call vote.

Motion approved unanimously.

MOTION by Mr. Neely, second by Mr. Parks to adopt Resolution 2023-45, authorizing partial payment no. 7, in the amount of \$32,243.83, to B&H Contracting, Inc. for work and/or reimbursable expenses incurred on the Royal Oaks Pump Station Improvements.

Roll call vote.

Motion approved unanimously.

MOTION by Mr. Neely, second by Mr. Parks to adopt Resolution 2023-46, approving the ‘Form A’ Application filed by National Land Developers for a proposed cold storage warehouse.

Roll call vote.

Motion approved unanimously.

MOTION by Mr. Neely, second by Mr. Parks to adopt Resolution 2023-47, authorizing the Authority to renew its membership in the New Jersey Utilities Authority Joint Insurance Fund.

Roll call vote.

Motion approved unanimously.

MOTION by Mr. Neely, second by Mr. Parks to adopt Resolution 2023-48, authorizing the Authority to join the ESCNJ Cooperating Purchasing/Pricing Program.

Roll call vote.

Motion approved unanimously.


No new or old business was raised.

ADJOURNMENT

MOTION by Mr. Neely, second by Mr. Parks to adjourn the meeting at 5:30 p.m.

Motion carried by voice vote.

Respectfully submitted:



John Parks, Secretary

ATTEST:



Susan Novick, Recording Secretary

Approved at the meeting held on September 19, 2023